



**DEPARTMENT OF DISTANCE AND CONTINUING EDUCATION  
SCHOOL OF OPEN LEARNING  
Campus of Open Learning  
University of Delhi**



**UNDERGRADUATE PROSPECTUS - 2023-2024**

**BBA-FIA  
BMS**

**B.A.(Hons.) Economics  
B.A.(Hons.) English  
B.A.(Hons.) Political Science  
B.A. (Hons.) Psychology  
B.Com. (Hons.)**

**B.Com.(Prog.)**

**B.A.(Prog.)  
Computer Applications  
B.A.(Prog.) Psychology  
B.A.(Prog.)**



### **VISION**

To provide quality teaching and learning embedded with values and ethics to nurture our students and help them develop a global outlook and contribute towards aspiring India.

### **MISSION**

To integrate modern education with Indian knowledge system and extend its reach even to individuals in remote areas of society and enable them to be socially and economically responsive leaders through academic inclusion.



## PREAMBLE

The University of Delhi established the Department of Distance and Continuing Education (DDCE), Faculty of Open Learning, and Open Learning Development Centre (OLDC) under the aegis of the Campus of Open Learning/School of Open Learning, University of Delhi in 2022. The DDCE acts as an umbrella for departments of various disciplines/fields of study offering their courses through the distance learning mode, such as, Commerce, Economics, Education, English, Environmental Science, History, Hindi, Political Science, Punjabi, Sanskrit, Urdu, Management, Financial Studies, Library and Information Science, Computer Applications and Psychology.

When the School of Open Learning began enrolling students in 1962, it offered conventional programmes in humanities and commerce and catered to around 900 students. Since then, the institution has come a long way, and currently there are more than four lakh students enrolled across various disciplines. This journey of expansion has been accompanied by a corresponding increase in the number of regional centres. The School of Open Learning established its South Study Centre at Moti Bagh, in 1990; the West regional centre at Keshav Puram in 2007; and there is an upcoming study centre at Tahirpur, in East Delhi. In 2022, the Department of Distance and Continuing Education, University of Delhi, launched six contemporary/professional courses; namely, Master of Business Administration (MBA), Master of Library and Information Sciences, B.A. (Hons.) Economics, Bachelor of Management Studies, Bachelor of Business Administration (FIA), and Bachelor of Library and Information Sciences. From this year, the Department is introducing the BA(Hons) Psychology programme.

The School of Open Learning provides students with an opportunity for higher education; especially to those who are employed and wish to add to their qualifications, or those who are unable to join a regular college due to various constraints. The distance education mode is a viable alternative for students who desire a flexible medium of instruction - in their aim to attain higher education and vocational skills. The mode of instruction is primarily through well-structured course material that is provided at the time of admission to all the students and the same is supplemented with video lectures and academic counselling sessions, conducted at various Learning Support Centres. Experienced faculty members are always available at the main campus for mentoring and counselling.

The admission criteria as well as the examinations for various programmes in the Department/School are both governed by the norms of the University of Delhi, which confers degrees to the students of the Department, as it does in the case of students from its constituent colleges. From the academic session 2022-23, the University of Delhi has adopted the National Education Policy (NEP) 2020 and introduced the Undergraduate Curriculum Framework (UGCF) 2022.



## VICE-CHANCELLOR'S MESSAGE



Greetings to all!

It is my privilege to welcome you all to the Department of Distance & Continuing Education, School of Open Learning under the aegis of Campus of Open Learning, University of Delhi and to the new academic session 2023-24. The Department/School has been extremely successful in catering to the educational needs of students across the nation by providing them with affordable and accessible education. Keeping the aim of academic inclusion at the forefront it has played a pivotal role in aiding the lives of students coming from a plethora of backgrounds.

Last year marked a renaissance in Distance Education and Open Learning, wherein six new job-oriented professional programmes were introduced. The new programmes have been launched with an aim of meeting different challenges in the globalised world through holistic development of students, so as to make them able professionals, service providers, policymakers, managers, librarians and entrepreneurs. The contemporary world demands individuals to be global citizens, and I am sure that these programmes will harness the potential of the human resources of the nation and generate nation-builders of the future.

I extend a warm welcome to the upcoming batch to this institute of great excellence and wish them success in their academic and professional lives. All the very best to the Department/School for a new beginning. I am completely assured of the enthused participation of all stakeholders at the Department of Distance & Continuing Education, School of Open Learning under the aegis of Campus of Open Learning, University of Delhi.

***Prof. Yogesh Singh***



## DIRECTOR'S MESSAGE



Dear Students!

I heartily welcome you to the Department of Distance & Continuing Education, School of Open Learning under the aegis of the Campus of Open Learning (COL), University of Delhi. The institute was started in 1962 and, in the last 60 years of its acclaimed history, it has established itself as a premier institution of higher education and learning in the Distance mode. The Department/School has an innovative and hard-working culture, with a strong drive and determination to achieve institutional goals. For years, thousands of individuals from economically and socially disadvantaged backgrounds have benefited from the Department's assistance in gaining entrance to higher education and continue to do so. It has become a key enabler in the "Education for all" approach.

The Department/School has been offering certain conventional programmes in Commerce and Humanities for a long time. In the academic year 2022-2023, we launched six new programmes in the fields of Management, and Library and Information Science. These are need-based academic programmes that are professionally and vocationally oriented. All the new programmes are offered in compliance with the guidelines of NEP 2020 and the Department ensures that the curriculum is innovative and updated, in line with the standards set by the leading universities in India. These programmes are not restricted to any particular place and are sufficiently flexible to allow students to learn and receive a recognized and high-quality degree to boost their job possibilities. All the Programmes are offered with a student-friendly fee structure. We focus on providing hands-on experience to students to enhance their employability opportunities. Students are supported with self-paced learning, with our up-to-date study material, and Academic Counselling Sessions (PCP classes). To meet the surge in the demand for distance education amid the recent pandemic and digitization, we also facilitate online video lectures along with other study materials in printed and digital form. The optimum utilization of the latest ICT and multimedia will fulfil the educational needs of students, nationwide. The addition of new courses to the already existing conventional courses will set a new standard in the field of education by catering professional programmes to people from all walks of life and ages.

The Department is set to democratize higher education by igniting young minds and developing them into committed professionals and entrepreneurs, by bringing learning to the learners' doorsteps. The expanding higher education system places a greater emphasis on skill development in order to make our students more employable by providing them with the essential analytical and soft skills. Through the pursuit of academic, professional, and all-around excellence, we aspire to inspire, nurture, and coach our students to think progressively, build value-based perspectives and ethical moorings, with an impetus to creativity, and problem-solving approach through innovation. The aim is to condition students in a way that leads to the integral development of individual personality and makes them socially and economically self-reliant and responsive change-makers of the 21st century India.

Students, this will be a steppingstone to your successful personal, academic and professional growth. I welcome you to a life-enriching academic journey with a 'future-ready' growth trajectory to realize your genuine potential by surpassing the boundaries of traditional paradigms. We wish you many great honours and prosperous milestones in your future. Best wishes for your health, happiness, and a prosperous future with us.

***Prof. Payal Mago***





## PRINCIPAL'S MESSAGE



Dear Aspiring Students,

I take this opportunity of welcoming you all to the Department of Distance & Continuing Education, School of Open Learning under the aegis of Campus of Open Learning, University of Delhi (erstwhile School of Corresponding Courses and Continuing Education) University of Delhi, a pioneering institution that has carved out a distinct niche for itself in the field of Open and Distance Education in India. Since its inception, it has remained indefatigably committed to achieving excellence in the realms of distance learning.

The Department/School is a renowned higher-learning Institution known for its distinctive strengths in providing superior and relevant learning programmes to its learners, keeping in view the demand for education that is in tune with the requirements of the twenty-first century. The School of Open Learning has been at the forefront in providing wings to the aspirations of the economically and socially disadvantaged sections of society who are unable to access higher education for a variety of reasons. Since its establishment, the SOL has grown from strength to strength and successfully fulfilled its mandate of providing high-quality educational opportunities along with a focus on character building, to a large number of students. The Department of Distance & Continuing Education, School of Open Learning, Campus of Open Learning, University of Delhi has been dedicated to meeting the aspirations of society, acting as a torch-bearer by inculcating basic moral values, community development and providing fair access to all in the light of changing economic, social and cultural development.

As we all know that the previous academic year has almost entirely been restricted to the online mode. We all have faced unprecedented challenges and battled our way through them with great courage and resilience. The same holds true for the world of academia and we, at the School of Open Learning, have made the best efforts to make online teaching and learning effective and accessible to all our students. We successfully conducted various academic and cultural events in the online mode along with the online examinations (OBE), overcoming all hurdles that came along the way. We have turned many challenges into opportunities through the constant support of our faculty, staff, and, most importantly, our dear students. The School of Open Learning has also taken many student-friendly initiatives in the last decade, such as providing students with good quality and updated study material, online forms, online fee gateway, SMS & E-mail services, incentivizing girl students, PwBD and Economically Weaker Section students by offering tuition fee concession and many more.

I hope that all the student aspirants seeking to pursue their academic goals through open and distance learning and online education mode will pursue higher education with the right earnestness. I am sure that your association with the School of Open Learning will prove to be an experience which you shall cherish forever.

Best Wishes!

*Prof. Uma Shankar Pandey*



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**VISION & MISSION**

**PREAMBLE**

**MESSAGES**

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DDCE, SOL/COL



## Part I

- Undergraduate Curriculum Framework (UGCF)
- Undergraduate Programmes Offered
- Admission Related Information
- About Departments and Courses



## Undergraduate Curriculum Framework (UGCF)

The UGCF 2022 underlines the historical perspective, philosophical basis, and contemporary realities of higher education, as enshrined in the National Education Policy (NEP) 2020 and endeavours to synchronize these cornerstones, while charting the road ahead for the state of higher education in the country.

The University of Delhi, a premier institute of teaching, learning, and research in higher education, acclaimed nationally and internationally, aims to acquire excellence in education and contribute to nation-building in the twenty-first century. Being a central University, mandated to act as the torch bearer in expanding the horizons of human resource development - through the expansion of higher education - it has always strived for constructive and meaningful innovation: a regular feature in its undergraduate curriculum development over the years. This is attested to by the periodic revision of its undergraduate curricular framework over the decades, especially in the last two decades. The University aims to keep pace with global trends in higher education in the new millennium. Realizing the critical importance of education in enriching the youth of our nation; the focus is on skill development, through innovative and practical oriented teaching-learning.

The University is constantly exploring the possibility of further restructuring and refining its undergraduate curriculum framework, in keeping with the objectives and underlying philosophy of the NEP 2020. In 2021, around 65 per cent of Indians were under 35 years of age - giving the country a distinct demographic advantage. A skilled workforce can contribute immensely to national growth in the digital age.

The UGCF 2022, not only embodies the heart and soul of the NEP 2020 in letter and spirit but outlines a teaching-learning framework that aims to attract young minds towards research, innovation, apprenticeship, social outreach, and entrepreneurship, while learning and gaining knowledge in the truly charged academic environs of the University and its constituent colleges. The Department of Distance and Continuing Education/ School of Open Learning has also adopted UGCF 2022 in all its undergraduate courses.

### Courses and Credits

Under the National Education Policy (NEP), the UGCF prescribes the following types of Courses for the students to study through eight semesters in four years with options of exit after completion of a year of study. Each of these courses is assigned specific credits wherein a credit is defined as the hour(s) per week devoted for lecture/practical in the particular course. The number of credits to be earned per semester is 22 which amounts to a total of 176 credits at the end of eight semesters in four years of study. These courses along with distribution of credits are given below:

*Discipline Specific Core (DSC)* is the core credit course of a discipline. The rigour of the DSC will allow students to develop **critical thinking skills** in their chosen field of study.

*Discipline Specific Elective (DSE)* is offered from the 3rd Semester onwards. This course is from the chosen discipline, **elevating** their understanding and expertise in the chosen field.



*Generic Elective (GE)* is a pool of courses that are meant to provide **multidisciplinary or interdisciplinary** education to students. It is offered by various disciplines of study (excluding the GEs offered by the parent discipline), **broadening the horizon** of the student's knowledge.

**All DSC, DSE and GE courses are assigned 4 credits each.**

*Ability Enhancement Course (AEC)* is offered in the first four semesters. These courses are based on the content that leads to **knowledge enhancement** through various areas of study. The areas of study are Language and Literature, and Environmental Science and Sustainable Development.

*IL* is a pool of Indian Languages in the 8<sup>th</sup> Schedule of the Constitution

*Skill Enhancement Course (SEC)* is offered in the first six semesters. It envisages imparting life skills as well as technical and professional skills, transmogrifying them into **job-ready individuals**.

*IAPC* refers to Internship/Apprenticeship/Project/Community Outreach

*Value Addition Course (VAC)* is offered in the first six semesters. These courses strive to inculcate ethics, culture, Indian Knowledge systems, constitutional values, soft skills, sports, physical education, and similar values in students, which will help in the **holistic development** of students.

**All AEC, SEC and VAC courses are assigned 2 credits each.**

**UGCF provides students an opportunity to acquire Certificate/Diploma/Honours/Major/Minor/ in any discipline depending on the credits earned by the student under multiple exit option.**

- **Undergraduate Certificate:** Exit after completing One Year of study with total of 44 credits in the field of Study/Discipline.
- **Undergraduate Diploma:** Exit after completing Two Years with total 88 credits in the field of Study/Discipline.
- **Bachelor of (field of Multidisciplinary courses of Study):** Exit after completing Three Years with total 132 credits.
- **Honours in Single Discipline:** Exit after completing Three Years with total 132 credits.
- Should students go on to pursue Four years Honours degree (with total 176 credits), Major and Minor shall be awarded to them on fulfilment of certain conditions.

### **How to choose your Programme/Course**

Under UGCF 2022 students can choose a Programme of study under Arts or Commerce streams subject to the exit options stated above and given the eligibility criteria for admission into the programme. Please note that to pursue a single core discipline which leads to an Honours Degree in that discipline after completion of 3 years of study with six semesters, a student has to take 3 discipline courses in each semester. Besides this, the student has to study one course each from GEC, AEC, SEC and VAC from their respective pools. If the student wants to pursue undergraduate degree with two Core disciplines which is equivalent to B.A.(Prog), then he/she has to follow the steps given below:

1. First, choose two discipline courses offered by two different departments. Denote these department/course as A and B where 'A' stands for the course in which the student may do a major during the academic journey. Accordingly, course 'B' will become his/her non-major or minor course. For example, if a student wants to pursue a combination of Economics and Political Science where economics is major then the student will study two courses from economics and one from political science.
2. Second, the student will be studying two courses under 'A' denoted as 'A' and 'A1' for 1<sup>st</sup> Semester and 'A2' for 2<sup>nd</sup> Semester and so on given in the chart below and similarly, one course under 'B'





which is denoted as 'B1' and 'B2' in the chart below.

3. In this manner, under B.A. (Prog.) with two core disciplines a student will study three discipline papers along with one course each from GEC, AEC, SEC and VAC from their respective pools.
4. For B.Com.(Prog) a student will study three discipline courses. In addition, he/she will study one course each from GEC, AEC, SEC and VAC from their respective pools.

Note that GEC, AEC, SEC and VAC are compulsory courses with internal choice while students have an option to choose their discipline courses (DSC).

### **Attention Regarding GE Course –**

#### **NOTIFICATION**

[E.C Resolution No. 52-38 dated 08.12.2022]

The range of Generic Electives (GEs) offered to certain category of students of B.A./B.Com. Programme under UGCF 2022 have been revised keeping in view their multidisciplinary nature and interest of students as under:

- (i) Students of B.A. program with two languages as the core disciplines be offered the open pool of Generic Electives (and not restrict them to choose only the GE-Languages)
- (ii) Students of B.A. program with one language as the core disciplines be offered to study only one GE-language (which will be two courses of the same language that may be studied as GE-1 and GE-3 or GE-2 and GE-4). The other GEs shall be from the open pool of GEs.
- (iii) B.A./B.Com. Programme students who have never studied any Modern Indian Language (MIL) up to 8<sup>th</sup> Class shall be offered the open pool of GEs.

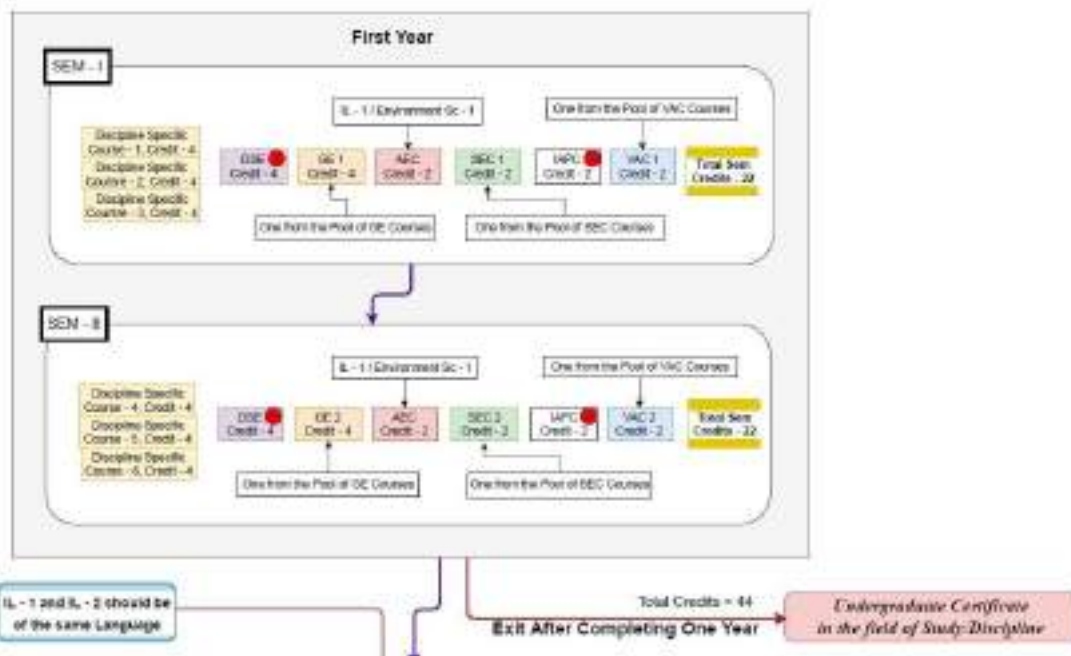
**For Structure of UGCF please refer to the chart provided below:**



### Structure of UG Single Core Discipline Program

**DSC:** Discipline Specific Course  
**DSE:** Discipline Specific Electives  
**GE:** General Electives  
**AEC:** Ability Enhancement Course  
**IL:** Pool of Indian Languages in the 8th schedule of the Constitution

**SEC:** Skill Enhancement Course  
**IAPC:** Internship/Apprenticeship / Project/ Community Outreach  
**VAC:** Value Addition Course  
● Not Applicable



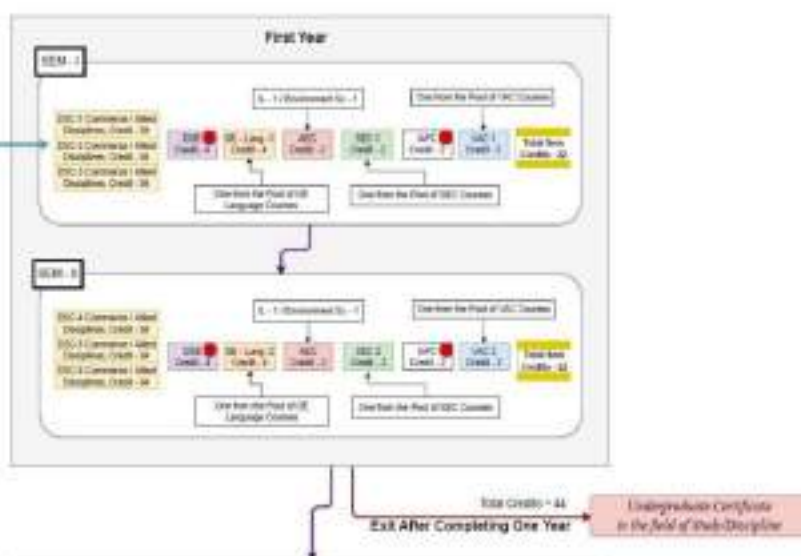
### Structure of B.Com (Program)

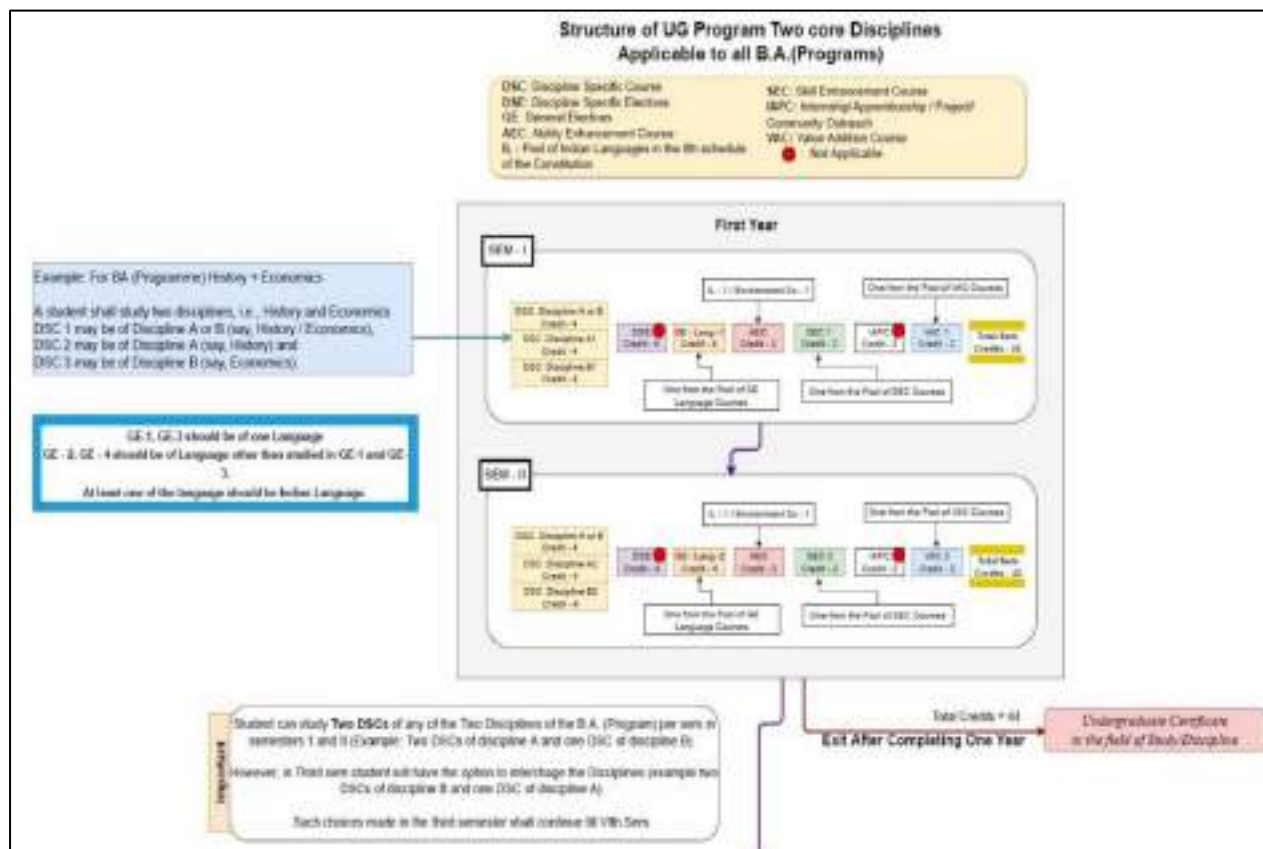
**DSC:** Discipline Specific Course  
**DSE:** Discipline Specific Electives  
**GE:** General Electives  
**AEC:** Ability Enhancement Course  
**IL:** Pool of Indian Languages in the 8th schedule of the Constitution

**SEC:** Skill Enhancement Course  
**IAPC:** Internship/Apprenticeship / Project/ Community Outreach  
**VAC:** Value Addition Course  
● Not Applicable

For B.Com students shall study DSCs of Commerce and Allied Disciplines such as Economics, Business, Economics, Management etc.

GE-1, GE-2 should be of one Language  
GE - 3, GE - 4 should be of Language other than studied in GE-1 and GE-2  
At least one of the language should be Indian Language.







## 1. UNDERGRADUATE PROGRAMMES OFFERED

The Department/School offers Courses in Arts / Humanities and Commerce and Management streams of study at the Undergraduate (UGCF 2022) as well as Postgraduate level. The undergraduate degree will be either a 3-year graduation or a 4-year graduation, with multiple exit options within this period, with appropriate certification/diploma. The details are provided in the structure of UGCF – 2022. (For more information, visit [UGCF-2020](#)). The available programmes are listed below:

### 1. UG SINGLE CORE DISCIPLINE PROGRAMME

🔊 **Bachelor of Business Administration  
(Financial Investment Analysis) (BBA-FIA)**

🔊 **Bachelor of Management Studies (BMS)**

🔊 **Bachelor of Arts (Hons.) Economics**

🔊 **Bachelor of Arts (Hons.) English**

🔊 **Bachelor of Arts (Hons.) Political Science**

🔊 **Bachelor of Arts (Hons.) Psychology**

🔊 **B. Com (Hons.)**

🔊 **B. Com Programme**

### 2. UG TWO CORE DISCIPLINE PROGRAMME

#### **B.A.(Prog)**

The departments offering discipline courses are: Economics, English, Hindi, Political Science, History, Sanskrit, Urdu, Psychology, Computer Applications, Mathematics and Education.

Students can choose any two combinations from the above. For example, B.A.(Prog) with Economics Implies, economic major and any one from the rest of the disciplines.

1. B.A.(Prog) with Computer Applications

2. B.A.(Prog) with Psychology

3. B.A.(Prog) with Economics

4. B.A.(Prog) with Political Science

5. B.A.(Prog) with History

6. B.A.(Prog) with Mathematics

7. B.A.(Prog) with English

8. B.A.(Prog) with Sanskrit

9. B.A.(Prog) with Hindi

10. B.A.(Prog) with Education

11. B.A.(Prog) with Urdu



## 2. ADMISSION RELATED INFORMATION

### 2.1 Key Dates for Admission

**Commencement of Online Admission Process**

**14<sup>th</sup> June, 2023**

<https://soladmission.samarth.edu.in/>

**Last date of Admission**

**31<sup>st</sup> August, 2023**

### Important Information

Any change in the Last date of Admission will be notified only on the website – <https://sol.du.ac.in>

**Please visit DDCE, SOL/COL website (<https://sol.du.ac.in>) for Prospectus.**

### 3.2 Online Admission Facility

Admission to all Programmes is only through ONLINE Mode, Please visit SOL website (<https://sol.du.ac.in>) for Admissions.

#### Procedure of Online Admissions for all UG Programmes (Through SOL website)

1. Visit the SOL website and login for online admission.
2. Fill in all the relevant information in the Course Details page/Personal Details page.
3. Upload all scanned copies of the relevant documents. (legible/clear)
4. After upload of the documents, a payment link will be made available after only verification.  
(This may take 3-5 days)
5. After successful payment, download the Fee Receipt and Identity Card.

### 2.2 Admission Criteria

S. No.	Course	Eligibility (New Session) 2023-2024
1.	<b>Bachelor of Business Administration (FIA)</b>	Any one Language from List A+ Mathematics/ Applied Mathematics (Passed) <b>And</b> 45% Aggregate in class XII SC/ST/PwBD: passed Class XII OBC: 40.5% Aggregate in class XII
2.	<b>Bachelor of Management Studies</b>	Any one Language from List A+ Mathematics/ Applied Mathematics (Passed) <b>And</b> 45% Aggregate in Class XII SC/ST/PwBD: passed Class XII OBC: 40.5% Aggregate in class XII
3.	<b>B.Com. (H)</b>	Combination I: Any one Language from List A + Mathematics (Passed)+ Any two subjects out of which at least one should be from List B1 <b>OR</b> Combination II: Any one Language from List A + Accountancy + Any two subjects out of which at least one should be from List B1 (*List A and B1 or B2 attached below) <b>And</b> 45% Aggregate in Class XII SC/ST/PwBD: passed Class XII





		OBC: 40.5% Aggregate in class XII
4.	<b>B.A. (H) English</b>	English from List A + Any two subjects from List B1 + Any one subject from either List B1 or List B2 <b>(*List A and B1 or B2 attached below)</b> <b>And</b> 45% Aggregate in Class XII SC/ST/PwBD: passed Class XII OBC: 40.5% Aggregate in class XII
5.	<b>B.A. (H) Pol. Sc.</b>	Any one Language from List A + Any two subjects from List B1 + Any one subject from either List B1 or List B2 <b>(*List A and B1 or B2 attached below)</b> <b>And</b> 45% Aggregate in Class XII SC/ST/PwBD: passed Class XII OBC: 40.5% Aggregate in class XII
6.	<b>B.A. Prog.</b>	The candidate must have passed Class XII or its equivalent examination from a single recognized board.
7.	<b>B.A. Prog. with Computer Applications</b>	The candidate must have passed Class XII with 50% marks in Mathematics or Computer Science or its equivalent examination from a single recognized board. <b>And</b> <b>Admission will be on merit basis</b> <b>Number of seats are limited to 2000</b>
8.	<b>B.A. Prog. with Psychology</b>	The candidate must have passed Class XII or its equivalent examination from a single recognized board. <b>And</b> <b>Admission will be on merit basis</b> <b>Number of seats are limited to 2000</b>
9.	<b>B.Com. Prog.</b>	Combination I: Any one Language from List A + Any two subjects from List B1 + Any one subject from either List B1 or List B2 <b>OR</b> Combination II: Any one Language from List A + Any one subject from either List B1 or List B2 <b>(*List A and B1 or B2 attached below)</b> <b>And</b> The candidate must have passed Class XII or its equivalent examination from a single recognized board.
10.	<b>B.A. (Hons.) Economics</b>	Any one Language from List A + Mathematics (Passed)+ Any two subjects out of which one should be from List B1 <b>(*List A and B1 or B2 attached below)</b> <b>And</b> 45% Aggregate in Class XII SC/ST/PwBD: passed Class XII OBC: 40.5% Aggregate in class XII



11.	<b>B.A.(Hons.) Psychology</b>	45% Aggregate in Class XII
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List of Languages and Domain Specific Subjects to be chosen for admission to Undergraduate Programmes of the University of Delhi.

List A: Languages of Section 1A Section 1B 2023

Candidates must appear in at least one language from the following			
Arabic	Gujarati	Manipuri	Sindhi
Assamese	Hindi	Marathi	Spanish
Bengali	Italian	Nepali	Tamil
Bodo	Japanese	Odia	Telugu
Chinese	Kannada	Persian	Tibetan
Dogri	Kashmiri	Punjabi	Urdu
English	Konkani	Russian	
French	Maithili	Sanskrit	
German	Malayalam	Santhali	

List B1	Accountancy
	Anthropology
	Biology/ Biological Studies/ Biotechnology/ Biochemistry
	Business Studies
	Chemistry
	Computer Science/ Informatics Practices
	Economics/ Business Economics
	Environmental Studies
	Geography/ Geology
	History
	Home Science
	Legal Studies
	Mathematics
	Political Science
	Physics
	Psychology
	Sanskrit
	Sociology

List B2	Agriculture
	Engineering Graphics
	Entrepreneurship
	Fine Arts/ Visual Arts / Sculpture/ Painting/ Commercial Arts)
	Knowledge Tradition and Practices of India
	Mass Media/ Mass Communication
	Performing Arts
	Physical Education / NCC/ Yoga
	Teaching Aptitude



## 2.3 Special Provisions

### 2.3.1 Age

As per the Ordinance of Delhi University, there is no minimum age bar for admission to the under-graduate and post-graduate courses in the University and its colleges.

### 2.3.2 Relaxations/Concessions

Relaxation to students belonging to SC/ST/OBC/PWD categories are given as per guidelines provided by University of Delhi vide. **Ref.: AC Resolution No.88, dated 14/06/1983; EC Resolution No. 157, dated 24/12/2001 and Ref: Notification No. Aca.1/2012-13/OBC/588 dated 11/04/2012.**

**Refer to the eligibility criteria given at Page No -16**

### 2.3.3 Pre-University/SSLC

Optional Cases of candidates who have passed S.S.L.C. (11 Years) Pre-University (One Year Course) from Madras University and Madurai University can also be considered for admission to the 1st year of the 3-year Degree course provisionally subject to the approval of the Equivalence Committee and Academic Council provided they fulfill the percentage of marks, of the particular course. Such candidates are, however, required to submit authenticated proof of having done 11-year schooling in S.S.L.C. examination and one year P.U.C.

### 2.3.4 Admission of Foreign Candidates at Department/School

All foreign candidates residing in India and seeking admission to BBA(FIA)/BMS/B.A. (Programme)/ B.Com. / B.A. (Hons) English/ B.A. (Hons), Political Science / B.Com. (Hons)/B.A.(Hons.)Psychology/B.A.(Hons.)Economics Courses in the Department of Distance & Continuing of Education, School of Open Learning, Campus of Open Learning, University of Delhi and who meet the eligibility requirement for the Programme need to apply to the Deputy Dean, Foreign Students Registry (FSR) Room No-11, First Floor, Conference Center, University of Delhi, Delhi-110007. No foreign student shall be admitted to the Department of Distance & Continuing Education, Campus of Open Learning/School of Open Learning, University of Delhi without prior approval of the Deputy Dean, Foreign Students Advisor, University of Delhi.

As per the directions received from Deputy Dean (Foreign Students), Foreign Students Registry, University of Delhi, the consideration of admission of foreign students in different programmes of the Department will be as follows:-

- (I) Nepal and Bhutan nationals enjoy a visa free arrangement with India. Hence students from these countries may be admitted to programmes offered through the distance learning mode.
- (II) Tibetan students on "Special Entry Permit (SEP)" who come to India for education purpose only cannot enroll for offered through the distance learning mode. They must pursue regular courses of study.
- (III) All other foreign students from any other country holding a "Student Visa" are required to pursue only regular/full time academic courses.

As per above information, the foreign students (from Nepal/Bhutan/Tibet) seeking admission to Department of Distance & Continuing of Education (DDCE), School of Open Learning/Campus of Open Learning, courses are advised to apply through FSR office, University of Delhi and fill the Foreign Students Application Form.

### 2.3.5 Procedure for Change of Name

As per University of Delhi Notification (No. Aca-II/Change of name/279/2021/01/190 dated 16th April 2021)

In suppression of all the previous Notifications issued by the University from time to time, the following procedure for change of name of a student, duly approved by the Executive Council Resolution No. 65 dated 18th March 2021 has been notified for necessary compliance by all concerned.

Any Student (Male/Female/Others) who wishes to change his/her name for any reason is required to submit the following documents:

1. Submission of application, mentioning the Enrolment Number of the student, duly forwarded by the Principal of the College/Head of the Institution, along with Rs. 500/- as Application Fee.
2. Newspaper cuttings (in original) as proof of the advertisement published with regard to change of name in at least two leading Indian daily newspapers.
3. Self-Declaration on the prescribed format by the Applicant (Appendix-I).
4. Original copy of the Government of India Gazette Notification about the change of name.
5. Self-declaration by the applicant regarding change of his/her name (Appendix-II)



OR

Submission of the Matriculation, or its Equivalent Certificates in case the student has had his/her name changed in the said certificate while studying in the University of Delhi.

OR

Proof of marriage i.e., a self-attested copy of the Marriage Registration Certificate issued by the Competent Authority in case of female students applying for change of surname due to marriage.

6. (i) Application for change of name will be entertained only when the applicant is a student of the University of Delhi at the time of applying for change of name.  
(ii) Application for change of name from a person who is not a student of the University at the time of submission of application or who has already completed his/her course of study shall not be considered.
7. The process of changing of name may require at least 2 weeks' time after submission of application.
8. Application of students of any class for change of name shall be accepted only after 31<sup>st</sup> August 2023.
9. Any change of name/surname will be effective only after its approval by the University.
10. The name after change will be read as changed name alias/ nee earlier name.

After receipt of such requests from the Colleges/Departments, these will be examined by the University and processed for consideration in accordance with the University rules. The Principals of the Colleges/Heads of the Departments may kindly ensure that the above procedure is strictly followed.

#### 2.4 Documents to be uploaded at the time of Admission.

The scanned copies of essential documents to be uploaded.

For admission process a scanned copy of all the essential documents listed below, as applicable, have to be uploaded at the time of registration:

##### (I) Students who have passed from CBSE to upload the following documents:

1. Recent Photograph and Signature. (10 KB to 200 KB, JPEG Format)
2. Self-Attested copy of Class-X Marksheet. (10 KB to 200 KB, PDF/JPEG Format)
3. Self-Attested copy of Class-XII Marksheet. (10 KB to 200 KB, PDF/JPEG Format)

##### (II) Students from Boards other than the CBSE Board have to upload the following documents:

1. Recent Photograph and Signature.  
(10 KB to 200 KB, JPEG only)
2. Self-Attested copy of Class-X Certificate and Marksheet.  
(10 KB to 200 KB, PDF/JPEG Format)
3. Self-Attested copy of Class-XII Certificate and Marksheet.  
(10 KB to 200 KB, PDF/JPEG Format)
4. Compartment/Passed students have to upload both their Marksheets (compartment+ passed).  
(10 KB to 200 KB, PDF/JPEG Format)

##### (III) Determination of the eligibility of Diploma in Engineering Technical Education:

The Academic Council of the University of Delhi has approved the recommendations of the Equivalence Committee of the Academic Council in its meeting held on 21<sup>st</sup> March, 2018 that the candidates having a three-year engineering diploma (10 + 3) from the Board of Technical Education of different states of India shall be eligible to seek admission in 1<sup>st</sup> year of Undergraduate Courses in Department of Distance & Continuing Education, Campus of Open Learning/School of Open Learning, University of Delhi.

The Following documents will be required for the purpose:

1. Recent Photograph and Signature. (10 KB to 200 KB, JPEG Format)
2. Self-attested copy of Class-X Certificate and Marksheet. (10 KB to 200 KB, PDF/JPEG Format)
3. Self-attested copy of semesters V and VI (Final Year Marksheet) (10 KB to 200 KB, PDF/JPEG Format)
4. Self-attested copy of the Provisional certificate (Most Important)  
(10 KB to 200 KB, PDF/JPEG Format)

##### (IV) Students applying under the reserved (SC/ST/ OBC/PwBD etc.) and BPL category must upload the following documents, as applicable, in addition to the above-mentioned documents:



1. Self-attested copy of the Reserved Category Certificate of the candidates only, if applicable (SC/ST/OBC/PwBD etc. candidates)  
The certificate of the candidate must have been issued before the date of admission.
2. Self-attested copy of the Original Income Certificate, if applying for Fee Concession/Financial Assistance.
3. Self-attested copy of BPL/AAY Ration Card, if applying for Financial Assistance.

#### (V) For PwBD and FSR applicants

For Online admission process all essential documents to be submitted at the time of submission of Admission Form are as follows:

1. Self-attested photocopy of Class-X Certificate and Marksheet.
2. Self-attested photocopy of Class-XII Certificate and Marksheet (current students can submit Original Provisional Certificate).
3. Original copy of Migration Certificate/ Transfer Certificate (if the candidates have studied from the Boards other than Delhi like NIOS, UP, Bihar, Haryana, Rajasthan etc.).
4. Self-attested photocopy of Reserve Category Certificate of the candidates belonging to SC/ST Category and in case of PwBD Category a Disability Certificate with minimum 40% disability issued by any Government Hospital.  
The certificate of the candidate must have been issued before the date of admission.
5. Original Income Certificate, if applying for Fee Concession/Financial Assistance.
6. Self-attested photocopy of AAY Ration Card, for Financial Assistance.

#### 9.2 Additional Information

1. The Department/School remains open for interaction with students on all working days from 9:00 a.m. to 5:30 p.m. The Office of the Department/School remains closed on Saturdays, Sundays and other declared Holidays.
2. Students already on rolls need not apply for admission afresh for II/ III Year.
3. The OBC status is to be determined on the basis of the Central List of OBCs as notified by the Ministry of Social Justice & Empowerment on the recommendation of National Commission for Backward Classes.
4. If any false attestation/falsified records are detected, the student will be debarred from attending any course in the University or its college(s) for next five years and in addition, a criminal case under relevant section of IPC (viz. 470, 471, 474 etc.) will be instituted against him/her to the requisite criminal proceeding.
5. All admissions are provisional till the verification of original certificates and confirmation by the Department. The Department/School reserves the right to cancel the provisional admission or the result of the examination of concerned degree course of any student at any time.
6. There is no restriction on admission in any course for gap-year students.
7. There is no provision of admission for compartmental candidates in Undergraduate Courses.
8. A candidate who registers himself/herself under SC/ST Category is required to produce the Category Certificate of Scheduled Caste/Scheduled Tribe in his/her own name. The Issuing Authority of the SC/ST Certificate must be any one of the following:

- i) District Magistrate / Additional District Magistrate /
- ii) Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / First Class Stipendiary Magistrate / City Magistrate / Assistant Commissioner.
- iii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate.
- iv) Revenue Officers not below the rank of Tehsildar.
- v) Sub-Divisional Officer of the area where the candidate or his family normally resides.
- vi) Administrator / Secretary to Administrator / Development Officer (Laccadive and Minicoy Island).

8. Aggregate marks in respect of examinations where the results are shown in grades and standards attained in different subjects (such as the Pre-University /Pre-Degree Examination etc.) the minimum percentage of the marks for subjects given in standards is considered.
9. Candidates must ensure their respective eligibility to the course to which they apply. The Department/School reserves the right to cancel any admission at any stage if the candidate is found to be ineligible as per rules and regulations prescribed by the University from time to time.  
For any dispute, jurisdiction shall be the Delhi Courts only.
10. As per university notification vide letter No. Acad.-I/Equivalence/2012/143 dated 28th May 2012: "The Committee recommended that the Madarsa affiliated with the corresponding State Madarsa Boards and the certificates/ qualifications of the Madarsa Boards which have been granted equivalence by the corresponding State Board of Education to that of their Senior Secondary Education, Council of Boards of School Education in India (COBSE) and/or by any other School Examination Board be recognized at par with Senior Secondary Certificate of CBSE for the purpose of admission in the Undergraduate courses.
11. Candidates who have passed the Matriculation or the S.S.L.C., S.S.C. or Higher Secondary (11-year schooling) examination only, are NOT eligible for admission to UG Course.
12. As per Distance Education Bureau (DEB) wide notification no.F.No.1-8/2022(DEBI) dated 13.07.2022 there is no need to appear in CUET 2022 to take Admissions in the courses offered through the Distance Education Mode.





### 3. FEE STRUCTURE

#### 3.1 Mode of Fee Payment

Online: The candidates are requested to pay their fees at the time of admission through debit card/credit card/net banking. The institute makes all transactions only in the account from where the fees have been debited.

In order to avoid any inconvenience in future, the students are advised to use their own/mother's /father's /debit/credit card or Net Banking.

#### 3.2 Categories

- **Category A-** Indian Nationals who are residing in India.
- **Category B** - Indian Nationals who are residing abroad and the foreign nationals seeking admission through Deputy Dean, Foreign Students, University of Delhi.
- **Category C-** Students who belong to Persons with Disabilities Category and are seeking admission with attached proof.

#### 3.3 Schedule of Fees/Charges Payable Yearly

Basic Fees and Charges payable by students seeking admission to I Year of all Undergraduate Programmes in the semester mode are indicated below. Please note that the fee structure is different for various categories of students. Please read the notes carefully to know if any additional charges are payable depending on your choice of Programme.





### **FEE STRUCTURE FOR CATEGORY A AND B**

#### **1. B.A. Programme**

S.No.	Head	Fees in Rupees
1.	Tuition Fee	500
2.	University Student Welfare Fund	200
3.	College Student Welfare Fund	150
4.	University Development Fund	1000
5.	College Development Fund	400
6.	University Facilities and Services Charges	1000
7.	College Facilities and Services Charges	2600*
8.	Economically Weaker Section Support University Fund	150
9.	Examination Fee	1820
	Total	7820

\* As an eco-friendly incentive, students who do not wish to take Study Material in printed form will be given a rebate of Rs.400/- under "College Facilities and Services Charges."

#### **2. B.A. Programme with Computer Applications**

S.No.	Head	Fees in Rupees
1.	Tuition Fee	500
2.	University Student Welfare Fund	200
3.	College Student Welfare Fund	150
4.	University Development Fund	1000
5.	College Development Fund	400
6.	University Facilities and Services Charges	1000
7.	College Facilities and Services Charges + Practical Fee	2600* + 3000
8.	Economically Weaker Section Support University Fund	150
9.	Examination Fee	1820
	Total	10,820

\* As an eco-friendly incentive, students who do not wish to take Study Material in printed form will be given a rebate of Rs.400/- under "College Facilities and Services Charges."

#### **3. B.A. Programme with Psychology**

S.No.	Head	Fees in Rupees
1.	Tuition Fee	500
2.	University Student Welfare Fund	200
3.	College Student Welfare Fund	150
4.	University Development Fund	1000
5.	College Development Fund	400
6.	University Facilities and Services Charges	1000
7.	College Facilities and Services Charges + Practical Fee	2600* + 3000
8.	Economically Weaker Section Support University Fund	150
9.	Examination Fee	1820
	Total	10,820

\* As an eco-friendly incentive, students who do not wish to take Study Material in printed form will be given a rebate of Rs.400/- under "College Facilities and Services Charges."



#### 4. B.A. (Hons.) Political Science

S.No.	Head	Fees in Rupees
1.	Tuition Fee	500
2.	University Student Welfare Fund	200
3.	College Student Welfare Fund	150
4.	University Development Fund	1000
5.	College Development Fund	400
6.	University Facilities and Services Charges	1000
7.	College Facilities and Services Charges	3100*
8.	Economically Weaker Section Support University Fund	150
9.	Examination Fee	1820
	Total	8320

\* As an eco-friendly incentive, students who do not wish to take Study Material in printed form will be given a rebate of Rs.400/- under "College Facilities and Services Charges."

#### 5. B.A. (Hons.) English

S.No.	Head	Fees in Rupees
1.	Tuition Fee	500
2.	University Student Welfare Fund	200
3.	College Student Welfare Fund	150
4.	University Development Fund	1000
5.	College Development Fund	400
6.	University Facilities and Services Charges	1000
7.	College Facilities and Services Charges	3100*
8.	Economically Weaker Section Support University Fund	150
9.	Examination Fee	1820
	Total	8320

\* As an eco-friendly incentive, students who do not wish to take Study Material in printed form will be given a rebate of Rs.400/- under "College Facilities and Services Charges."

#### 6. B.Com Programme

S.No.	Head	Fees in Rupees
1.	Tuition Fee	500
2.	University Student Welfare Fund	200
3.	College Student Welfare Fund	150
4.	University Development Fund	1000
5.	College Development Fund	400
6.	University Facilities and Services Charges	1000
7.	College Facilities and Services Charges	2600*
8.	Economically Weaker Section Support University Fund	150
9.	Examination Fee	1820
	Total	7820

\* As an eco-friendly incentive, students who do not wish to take Study Material in printed form will be given a rebate of Rs.400/- under "College Facilities and Services Charges."



7. **B.Com (Hons.)**

S.No.	Head	Fees in Rupees
1.	Tuition Fee	500
2.	University Student Welfare Fund	200
3.	College Student Welfare Fund	150
4.	University Development Fund	1000
5.	College Development Fund	400
6.	University Facilities and Services Charges	1000
7.	College Facilities and Services Charges	3100*
8.	Economically Weaker Section Support University Fund	150
9.	Examination Fee	1820
	Total	8320

\* As an eco-friendly incentive, students who do not wish to take Study Material in printed form will be given a rebate of Rs.400/- under "College Facilities and Services Charges.

8. **B.A (Hons.) Economics**

S.No.	Head	Fees in Rupees
1.	Tuition Fee	500
2.	University Student Welfare Fund	200
3.	College Student Welfare Fund	150
4.	University Development Fund	1000
5.	College Development Fund	400
6.	University Facilities and Services Charges	1000
7.	College Facilities and Services Charges	3100*
8.	Economically Weaker Section Support University Fund	150
9.	Examination Fee	1820
	Total	8320

\* As an eco-friendly incentive, students who do not wish to take Study Material in printed form will be given a rebate of Rs.400/- under "College Facilities and Services Charges.

9. **Bachelor of Business Administration (BBA - FIA)**

S.No.	Head	Fees in Rupees
1.	Tuition Fee	2000
2.	University Student Welfare Fund	200
3.	College Student Welfare Fund	200
4.	University Development Fund	1000
5.	College Development Fund	500
6.	University Facilities and Services Charges	1000
7.	College Facilities and Services Charges	11500*
8.	Economically Weaker Section Support University Fund	150
9.	Examination Fee	1820
	Total	18370

\* As an eco-friendly incentive, students who do not wish to take Study Material in printed form will be given a rebate of Rs.400/- under "College Facilities and Services Charges.



## 10. Bachelor of Management Studies

S.No.	Head	Fees in Rupees
1.	Tuition Fee	2000
2.	University Student Welfare Fund	200
3.	College Student Welfare Fund	200
4.	University Development Fund	1000
5.	College Development Fund	500
6.	University Facilities and Services Charges	1000
7.	College Facilities and Services Charges	11500*
8.	Economically Weaker Section Support University Fund	150
9.	Examination Fee	1820
	Total	18370

\* As an eco-friendly incentive, students who do not wish to take Study Material in printed form will be given a rebate of Rs.400/- under "College Facilities and Services Charges.

## 11. B.A. (Hons.) Psychology

S.No.	Head	Fees in Rupees
1.	Tuition Fee	2000
2.	University Student Welfare Fund	200
3.	College Student Welfare Fund	200
4.	University Development Fund	1000
5.	College Development Fund	500
6.	University Facilities and Services Charges	1000
7.	College Facilities and Services Charges + Practical Fee	11500*+3000
8.	Economically Weaker Section Support University Fund	150
9.	Examination Fee	1820
	Total	21,370

\* As an eco-friendly incentive, students who do not wish to take Study Material in printed form will be given a rebate of Rs.400/- under "College Facilities and Services Charges.

CATEGORY B – The details of fees are given in 4.3.1, 4.3.2 and 4.3.3.

CATEGORY C - The PwBD Category students will have to pay only Rs. 130/- at the time of admission.

The fees and other charges are to be paid ONLINE in Indian currency (Rupees) along with the application form for admission through Credit Card/Debit Card.

### 3.4 Special Fee to be collected from Foreign Students

As per letter No. Ref. No. FSR/6312, dated 24, Jan.2013 of Dy. Dean, (Foreign Students) University of Delhi, the department will charge (Rs. 6,000/-) Registration Fee for the Department of Distance & Continuing Education, Campus of Open Learning/School of Open Learning in addition to total Fee as mentioned in Fee Structure for Category A and B to be paid to Department of Distance & Continuing Education, Campus of Open Learning/School of Open Learning, University of Delhi. Rs. 6000/- will be added in the head of college facilities and service charges.

### 3.5 Students Availing Facility of Diplomatic Bag

The same fees will be charged from the Indian Nationals Residing Aboard as mentioned in Point No 8.2.4. However, Rs 1500/- will also be paid by them in the head of college facilities and services charges towards postage expenses.

### 3.6 Indian Nationals Residing Abroad

Indian students residing abroad and falling under Category B would have to pay the fees as mentioned on page No. 35 and 36 for undergraduate programmes to the Department of Distance & Continuing Education, Campus of Open Learning/School of Open Learning, University of Delhi. This would include Tuition Fee and other charges.





### 3.7 Withdrawal of Admission and Refund of Admission/Examination Fee as per prevailing UGC/DEB/University norms.

**Total fee shall be refunded to those students who withdraw their admission till the last date of regular admission of Delhi University after deducting Rs. 500 (Rupees Five Hundred only) as administrative charges.**

### 3.8 Other Fees Chargeable.

Fee Chargeable for Verification of Educational Documents/Record		
Verification for the below-mentioned categories;	Fee Chargeable (in Rs.)	
	Up to 6 years	More than 6 years
Central Govt. Office/State Govt. Office / Govt. Autonomous Body / UT Govt. Office etc.	No Fee	No Fee
Private Sector Office/ Individual/Student etc.	500/-	500/-
Fee Chargeable from Pass out Students for Issuing Various Certificates		
Type of Certificate/ Authentication of Marks Sheets	Fee Chargeable (Rs.)	
Passing / Passing-cum-No Backlog Medium of Instruction / Letter of Recommendation / Medium of Instruction / Non issuance of CLC to Pass Out students / Authentication of Statement of Marks/ Provisional Certificate (if students comes after one year or more / Any other Misc. certificate which is to be issued to the students on their request.	500/-	



## 4. ABOUT THE DEPARTMENTS AND COURSES

[Click here to Audio](#)



### Department of BBA (FIA)

#### About the Department of Financial Studies

The Department of Financial Studies at the School of Open Learning (SOL), University of Delhi, aims to contribute towards making India a Financially educated and independent nation. To align with this objective, the department offers a specialized finance programme i.e., the Bachelor of Business Administration (Financial Investment Analysis) (BBA-FIA), which meets the need of distance learners, allowing individuals from diverse backgrounds to **pursue their passion for finance** and enhance their professional prospects.

The department emphasizes a comprehensive curriculum, dedicated faculty, affordable education, and an industry-oriented approach. The experience is supported with weekend classes, online lectures, self-learning material (SLM) books, and expert talk sessions. The department truly believes in **democratizing education** and preparing its students for successful careers in the dynamic and challenging field of finance.

#### About the Programme

The Bachelor of Business Administration (Financial Investment Analysis) (BBA-FIA) programme is designed to develop **analytical skills in the field of finance**. The programme is focused on creating financial expertise to contribute to emerging India. The students gain analytical expertise primarily in the domain of Banking and Financial Services, Investment and Fund Management, Corporate Financial Management, International Finance, Corporate Valuation, and Financial Risk Management.

#### Course Suitability

To ensure that students gain maximum benefit from this Programme and become skilled professionals, our institute encourages students only with a **strong passion for finance** and investment analysis to apply.

Being a core finance course, BBA-FIA includes specialised courses ranging from financial management to derivatives, from statistics to economics, requiring a profound understanding of the fundamentals. Apart from academic excellence, students should possess exceptional analytical and problem-solving skills.

#### Career Opportunities

Students are trained and prepared to analyse the financial health of any organization, innovate in the product, process, or promotion of financial services, and handle different aspects of financial risks. This programme is a true value addition to professional education in the field of finance at the earliest stage of under graduation. Some of the career opportunities available to graduates of this program are:

1. Financial analyst
2. Research analyst
3. Consultant
4. Investment Banking
5. Financial Planning and Analysis
6. Entrepreneurship



An MBA in Finance or CFA after completion of the Programme, is highly sought after and assists students in their financial journey. Overall, BBA-FIA graduates have a **wide range of career opportunities** available to them in the finance and investment industries.

### BBA (FIA) Course Structure, Based on National Education Policy – 2022

Below, is a summary of the papers you will have to study in Semesters I and II. Please go through this and choose your options carefully. In addition to the compulsory Core papers try to select papers/ subjects that you have studied in class XII or are familiar with.

	Semester-1	Semester-2
<b>DSC</b>	<b>Core Course (DSC)</b>	<b>Core Course (DSC)</b>
	<b>All are compulsory</b>	<b>All are compulsory</b>
	<b>Paper – 1</b> <b>DSC-1:</b> Financial Accounting and Analysis ( <a href="#">2922071101</a> )	<b>Paper – 1</b> <b>DSC-4:</b> Cost and Management Accounting ( <a href="#">2922071201</a> )
	<b>Paper – 2</b> <b>DSC-2:</b> Microeconomics ( <a href="#">2922071102</a> )	<b>Paper – 2</b> <b>DSC-5:</b> Macroeconomics ( <a href="#">2922071202</a> )
	<b>Paper – 3</b> <b>DSC-3:</b> Statistics for Business Decision ( <a href="#">2922071103</a> )	<b>Paper – 3</b> <b>DSC-6:</b> Quantitative Techniques ( <a href="#">2922071203</a> )
<b>GE</b>	<b>Generic Elective (GE)</b>	<b>Generic Elective (GE)</b>
	<b>Choose Any One</b>	<b>Choose Any One</b>
	<b>Paper – 4</b>	<b>Paper – 4</b>
	1. <b>Commerce:</b> Business Organisation ( <a href="#">2414001004</a> )	1. <b>Commerce:</b> Communication in Management ( <a href="#">2414001001</a> )
	2. <b>English:</b> Genre Fiction ( <a href="#">2034001018</a> )	2. <b>English:</b> The Individual and Society ( <a href="#">2034001010</a> )
	3. <b>Political Science:</b> Ideas in Indian Political Thought ( <a href="#">2324001001</a> )	3. <b>Political Science:</b> Introduction to the Indian Constitution ( <a href="#">2324001002</a> )
	4. <b>History:</b> Delhi through the Ages: The Making of its Early Modern History ( <a href="#">2314001002</a> )	4. <b>History:</b> Delhi Through the Ages from Colonial to Contemporary Times ( <a href="#">2314001001</a> )
	5. <b>Economics:</b> Principles of Microeconomics-I ( <a href="#">2274001003</a> )	5. <b>Economics:</b> Principles of Macroeconomics I ( <a href="#">2274001001</a> )
	6. <b>BMS:</b> Fundamentals of Marketing Management ( <a href="#">2924001014</a> )	6. <b>BMS:</b> Ethics and Governance in Business ( <a href="#">2924001210</a> )
	7. <b>BMS:</b> Fundamentals of Organizational Behaviour ( <a href="#">2924001002</a> )	7. <b>BMS:</b> Family Business and Management ( <a href="#">2924001205</a> )
	8. <b>Mathematics:</b> Theory of Equations and Symmetries* ( <a href="#">2354001002</a> ) (*For students who studied Mathematics up to 10th standard.) OR <b>Mathematics:</b> The Fundamentals of Calculus ( <a href="#">2354001001</a> ) (For students who studied Mathematics up to 12th standard.)	8. <b>Mathematics:</b> Introduction to Linear Algebra* ( <a href="#">2354001202</a> ) (*For students who studied Mathematics up to 10th standard.)

\* For AEC, SEC and VAC Papers, See Page No. 65-67.



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## Department of BMS

### About the Department of Management Studies

The Department of Management Studies (DMS) at the School of Open Learning (SOL), University of Delhi, has been established with the aim of providing **quality management education** through distance learning. The department has been a pioneer in enabling working professionals, entrepreneurs, and individuals seeking career growth to pursue higher education in the field of management.

The department recognizes the evolving needs of the industry and equips its students with the necessary knowledge, skills, and competencies to succeed in the dynamic business world. The department offers two programmes, an undergraduate programme namely the Bachelor of Management Studies (BMS), and a postgraduate programme i.e., the Master of Business Administration (MBA) programme.

To ensure the overall development of students, the department organizes guest lectures featuring industry experts to enable students to gain insights from seasoned professionals. These events also provide networking opportunities, allowing students to connect with professionals and expand their professional circles.

In conclusion, the Department of Management Studies at the DDCE, SOL/COL, University of Delhi, offers excellent opportunities for individuals seeking management education through distance learning. With its comprehensive programs, learner-centric approach, and dedicated faculty, DMS SOL prepares students to excel in the competitive business landscape and make meaningful contributions to the industry.

### About the Programme

Bachelor of Management Studies (BMS) is an undergraduate program for management studies. It enables students to gain insight into management studies and acquaint them with the world of business. The Programme allows students to obtain the knowledge and skills needed to assume management positions in a wide range of organizations. The first two years of graduation provide the students with a solid foundation, which helps them to know and identify their interest in the specialization. From the third semester onwards, students have the choice of selecting their specialization from the areas of finance, marketing, human resource, and the global business environment.

### Course Suitability

To ensure that this course secures the maximum benefit for students and that they become skilled professionals, our institute encourages students with a **strong passion for business and management** concepts to apply.

The papers offered by the BMS Programme range from "Introduction to Business Analytics" to "Statistics for Business Decisions" from "Quantitative Techniques" to all the important branches of Management like Marketing, Organizational Behaviour, and others requiring students who are **comfortable with technology** and have the **desire to stay up-to-date** with the latest advancements in business management software and tools.



That being said, it's important to note that a students' success is not solely based on their academic or technical abilities but also on their motivation, dedication, and willingness to learn and apply new concepts. Therefore, a student with a passion for business and a strong work ethic can thrive in a BMS program, even if he/she has yet to gain extensive experience in the field.

### **Career Opportunities**

The key to success in any career is to develop a strong set of skills in areas such as leadership, communication, problem-solving, and strategic thinking. Some of the career opportunities available to graduates of this program are:

1. Marketing Manager
2. Human Resource Manager
3. Operations Manager
4. Financial Analyst
5. Business Analyst
6. Project Manager
7. Venturing into Entrepreneurship
8. Business Consultant

Other career opportunities for BMS graduates include management consultant, business development manager, and supply chain manager.

### **BMS Course Structure, Based on National Education Policy – 2022**

Below, is a summary of the papers you will have to study in Semesters I and II. Please go through this and choose your options carefully. Try to select papers/ subjects that you have studied in class XII or are familiar with.

	<b>Semester-1</b>	<b>Semester-2</b>
<b>DSC</b>	<b>Core Course (DSC)</b>	<b>Core Course (DSC)</b>
	<b>All are compulsory</b>	<b>All are compulsory</b>
	<b>Paper – 1</b> <b>DSC-1: Fundamentals of Management</b> ( <a href="#">2922061101</a> )	<b>Paper – 1</b> <b>DSC-4: Cost and Management Accounting</b> ( <a href="#">2922061201</a> )
	<b>Paper – 2</b> <b>DSC-2: Statistics for Business Decision</b> ( <a href="#">2922061102</a> )	<b>Paper – 2</b> <b>DSC-5 Microeconomics</b> ( <a href="#">2922061202</a> )
	<b>Paper – 3</b> <b>DSC-3: Financial Accounting and Analysis</b> ( <a href="#">2922061103</a> )	<b>Paper – 3</b> <b>DSC-6: Principles of Marketing</b> ( <a href="#">2922061203</a> )
<b>GE</b>	<b>Generic Elective (GE)</b>	<b>Generic Elective (GE)</b>
	<b>Choose Any One</b>	<b>Choose Any One</b>
	<b>Paper – 4</b>	<b>Paper – 4</b>
	1. <b>Commerce : Business Organisation</b> ( <a href="#">2414001004</a> )	1. <b>Commerce: Communication in Management</b> ( <a href="#">2414001001</a> )
	2. <b>English: Genre Fiction</b> ( <a href="#">2034001018</a> )	2. <b>English: The Individual and Society</b> ( <a href="#">2034001010</a> )



3. <b>Political Science:</b> Ideas in Indian Political Thought ( <a href="#">2324001001</a> )	3. <b>Political Science:</b> Introduction to the Indian Constitution ( <a href="#">2324001002</a> )
4. <b>History:</b> Delhi through the Ages : The Making of its Early Modern History ( <a href="#">2314001002</a> )	4. <b>History:</b> Delhi Through the Ages from Colonial to Contemporary Times ( <a href="#">2314001001</a> )
5. <b>Economics:</b> Principles of Microeconomics-I ( <a href="#">2274001003</a> )	5. <b>Economics:</b> Principles of Macroeconomics I ( <a href="#">2274001001</a> )
6. <b>BBA(FIA):</b> Economic Legislation ( <a href="#">2924001007</a> )	6. <b>BBA(FIA):</b> Essentials of Financial Investment ( <a href="#">2924001005</a> )
7. <b>BBA(FIA):</b> Fundamental of Stock Trading ( <a href="#">2924001004</a> )	7. <b>BBA(FIA):</b> Fundamentals of Econometrics ( <a href="#">2924001203</a> )
8. <b>Mathematics:</b> Theory of Equations and Symmetries* ( <a href="#">2354001002</a> ) (*For students who studied Mathematics up to 10th standard.) OR <b>Mathematics:</b> The Fundamentals of Calculus ( <a href="#">2354001001</a> ) (For students who studied Mathematics up to 12th standard.)	8. <b>Mathematics:</b> Introduction to Linear Algebra* ( <a href="#">2354001202</a> ) (*For students who studied Mathematics up to 10th standard.)

\* For AEC, SEC and VAC Papers, See Page No. 65-67.





## Department of Computer Applications

### About B. A. (Programme) with Computer Applications

The Department of Computer Applications has been established at the DDCE/SOL/COL to start B.A Programme with Major or Minor in Computer Science with effect from the academic session 2023-24. This Programme has been designed to introduce computational methods to BA Programme students. The courses of this Programme promote computer literacy and programming skills so that the students can make an effective use of computer technology in their courses of study. The Programme also builds some basic skills for entry level jobs in Information Technology. Inclusion of programming courses promotes logical and analytical thinking.

### Career Opportunities

It is difficult to think of the world without computers. A B.A programme degree with Computer Applications suitably equips a student to join as technical assistants, data entry operators in academic institutions, business and industrial organisations and government offices.

### **B.A. (Programme) Computer Applications Course Structure, Based on National Education Policy – 2022**

	Semester-1	Semester-2
	Paper-1 Major: DSC- (A/B)	Paper-1 Major: DSC- (A/B)
Major	<b>Computer:</b> Programming Fundamentals Using Python ( <a href="#">2342201102</a> )	<b>Computer:</b> Data Interpretation and Visualization using Python ( <a href="#">2342201202</a> )
	<b>Economics:</b> Basic Mathematics for Economic Analysis ( <a href="#">2272201102</a> )	<b>Economics:</b> Basic Statistics for Economics ( <a href="#">2272201202</a> )
	<b>Education:</b> Education in Contemporary India ( <a href="#">2432201102</a> )	<b>Education:</b> Human Learning, Cognition and Schooling ( <a href="#">2432201202</a> )
	<b>English:</b> Indian Classical Literature ( <a href="#">2032201102</a> )	<b>English:</b> 18th Century Literature [(DSC-6) of B.A. (Hons.) English]. ( <a href="#">2032201202</a> )
	<b>Hindi:</b> हिन्दी सिनेमा और उसको अध्ययन ( <a href="#">2052201102</a> )	<b>Hindi:</b> हिंदी का मौखिक साहित्य और उसकी परंपरा ( <a href="#">2052201202</a> )
	<b>History:</b> Ancient Societies ( <a href="#">2312201102</a> )	<b>History:</b> Medieval Societies: Global Perspective ( <a href="#">2312201202</a> )
	<b>Mathematics:</b> Elements of Discrete Mathematics ( <a href="#">2352201102</a> )	<b>Mathematics:</b> Analytical Geometry ( <a href="#">2352201202</a> )
	<b>Political Science:</b> Public Administration in India ( <a href="#">2322201102</a> )	<b>Political Science:</b> Indian Foreign Policy ( <a href="#">2322201202</a> )
	<b>Psychology:</b> Fundamentals of Cognitive Psychology ( <a href="#">2112201102</a> )	<b>Psychology:</b> Application of Social Psychology ( <a href="#">2112201202</a> )
	<b>Sanskrit:</b> Sanskrit Poetry ( <a href="#">2132201102</a> )	<b>Sanskrit:</b> Sanskrit Drama ( <a href="#">2132201202</a> )



	<b>Urdu: Study of Modern Poetry-I</b> ( <a href="#">2142201102</a> )	<b>Urdu: Study of Modern Prose-I</b> ( <a href="#">2142201202</a> )
	<b>Paper-2 &amp; 3</b>	<b>Paper-2 &amp; 3</b>
<b>Minor</b>	<b>Choose Two Minor Paper (one must be from the same deptt opted in Paper-I as Major)</b>	<b>Choose Two Minor Paper (one must be from the same deptt opted in Paper-I as Major)</b>
	<b>Computer:</b> Introduction to Programming in C++ ( <a href="#">2342571101</a> )	<b>Computer:</b> Data Structures ( <a href="#">2342571201</a> )
	<b>Economics:</b> Introductory Microeconomics ( <a href="#">2272201101</a> )	<b>Economics:</b> Introductory Macroeconomics ( <a href="#">2272201201</a> )
	<b>Education:</b> Basic Concepts and Ideas in Education ( <a href="#">2432201101</a> )	<b>Education:</b> Understanding Human Development ( <a href="#">2432201201</a> )
	<b>English:</b> Introduction to Literary Studies ( <a href="#">2032201101</a> )	<b>English:</b> 16th and 17th Century English Drama [(DSC-5) of B.A. (Hons.) English]. ( <a href="#">2032201201</a> )
	<b>Hindi:</b> हिन्दी भाषा और साहित्य का इतिहास ( <a href="#">2052201101</a> )	<b>Hindi:</b> हिंदी कविता (मध्य काल और आधुनिक काल) (Minor/Major) ( <a href="#">2052201201</a> )
	<b>History:</b> History of India from Earliest Times upto c.300 CE ( <a href="#">2312201101</a> )	<b>History:</b> History of India: 300 CE to 1200 CE ( <a href="#">2312201201</a> )
	<b>Mathematics:</b> Topics in Calculus ( <a href="#">2352571101</a> )	<b>Mathematics:</b> Elementary Linear Algebra ( <a href="#">2352201201</a> )
	<b>Political Science:</b> Introduction to Political Theory ( <a href="#">2322201101</a> )	<b>Political Science:</b> Indian Government and Politics ( <a href="#">2322201202</a> )
	<b>Psychology :</b> Fundamental of Psychology ( <a href="#">2112201101</a> )	<b>Psychology:</b> Introduction to Social Psychology ( <a href="#">2112201201</a> )
	<b>Sanskrit:</b> Sanskrit Grammar ( <a href="#">2132201101</a> )	<b>Sanskrit:</b> Sanskrit Prose ( <a href="#">2132201201</a> )
	<b>Urdu:</b> Study of Modern Prose and Poetry -I ( <a href="#">2142201101</a> )	<b>Urdu:</b> A Study of Modern Prose and Poetry-II ( <a href="#">2142201201</a> )
<b>Generic Elective (GE)</b>	<b>Paper- 4</b>	<b>Paper- 4</b>
	<b>GE: Choose Any One</b>	<b>GE: (Choose Any One other than deptt opted in Sem-I)</b>
	<b>English:</b> English Fluency-I ( <a href="#">2035001003</a> )	English: English Fluency-I ( <a href="#">2035001003</a> ) *Same as in Semester-I *Only for those who did not opt for English in Semester-I
	<b>Hindi :</b> हिन्दी भाषा और साहित्य	(*केवल उन विद्यार्थियों के लिए जिन्होंने सेमेस्टर-1 में हिंदी विकल्प नहीं लिया)



<p>हिंदी (क): हिंदी भाषा और साहित्य (<a href="#">2055201001</a>) (केवल उन विद्यार्थियों के लिए जिन्होंने 12वीं तक हिन्दी विषय पढ़ा है )</p> <p>हिंदी (ख): हिंदी भाषा और साहित्य (<a href="#">2055201002</a>) (केवल उन विद्यार्थियों के लिए जिन्होंने 10वीं तक हिन्दी विषय पढ़ा है )</p> <p>हिंदी (ग): हिंदी भाषा और साहित्य (<a href="#">2055201003</a>) (केवल उन विद्यार्थियों के लिए जिन्होंने 8वीं तक हिन्दी विषय पढ़ा है )</p>	<p><b>Hindi:</b> हिंदी भाषा और साहित्य हिंदी (क): हिंदी भाषा और साहित्य (<a href="#">2055091001</a>) (केवल उन विद्यार्थियों के लिए जिन्होंने 12वीं तक हिन्दी विषय पढ़ा है )</p> <p>हिंदी (ख): हिंदी भाषा और साहित्य (<a href="#">2055091002</a>) (केवल उन विद्यार्थियों के लिए जिन्होंने 10वीं तक हिन्दी विषय पढ़ा है )</p> <p>हिंदी (ग): हिंदी भाषा और साहित्य (<a href="#">2055091003</a>) (केवल उन विद्यार्थियों के लिए जिन्होंने 8वीं तक हिन्दी विषय पढ़ा है )</p>
<b>Sanskrit:</b> Basic Sanskrit ( <a href="#">2135001002</a> )	<b>Sanskrit:</b> Basic Principles of Ayurveda ( <a href="#">2135001001</a> )
<b>Urdu:</b> Study of Development of Urdu ( <a href="#">2145001001</a> )	<b>Urdu:</b> Study of Short Story Writer MANTO ( <a href="#">2145001002</a> )
<b>Punjabi :</b> Punjabi Bhasha Da Mudhla Padhar-1 ( <a href="#">2125001002</a> )	<b>Punjabi :</b> To be notified later

\* For AEC, SEC and VAC Papers, See Page No. 65-67.



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## Department of Commerce

### About the Department:

The Department of Commerce at School of Open Learning boasts of having the maximum students in its B. Com Honours B. Com Programme. The Department caters to the changing needs of the society by providing the students with the latest curriculum delivered through advanced pedagogical tools. The rapid growth of the Department of Commerce is reflected in its expansion as well as novelty in its academic programmes. The Department offers B. Com Honours as well as B. Com Programme at the Undergraduate level.

### B. Com Honours

The Honours Programme of the Commerce Discipline is designed with the view of keeping the students skilled, empowered and connected to the business environment. The B. Com Honours Programme provides a wide spectrum of course and allows students to become highly professional and competitive in the world of business and technology. The Programme involves a multi-disciplinary approach where the students can choose their courses based upon their interest and capabilities. The courses are designed in a manner where the students become job ready and self-reliant. The courses include the practical aspect of the domain, facilitated by some innovative teaching methods. A wide range of discipline and non-discipline courses promotes the multidisciplinary approach and fulfils the purpose as envisaged in the National Education Policy 2020.

The Disciplines included in the Programme are Accounting, Finance, Human Resource Development, Marketing, International Business, Law and Taxation etc. The Programme also includes some Generic Elective (GE) courses that are offered in subjects other than Commerce. In addition, there are Skill

Enhancement Courses (SEC), Value Added Courses (VAC) and Ability Enhancement Courses (AEC) which cover a wide range of subjects and fields of study.

### B. Com Programme

Commerce helps society to establish a relationship with the business world. As our society is undergoing tremendous technological advancements, the B.Com Programme at Department/School aims at creating a student base that is capable of dealing with the modern business era. The Programme provides the students an opportunity to explore the employment and entrepreneurial options available to them and helps them to become self-reliant. The introduction of new Skills Enhancement Courses (SEC) would equip the students to learn new skills and apply them for development of the society. The Programme includes the courses from various disciplines like Accounting, Finance, Human Resource Development, Marketing, International Business, Law and Taxation. The Programme also includes some Generic Electives, Skill Enhancement, Value Added and Ability Enhancement courses which are provided in subjects and fields of study other than Commerce.

### Career Opportunities

There are many career options for students after the completion of B. Com Honours. Academically inclined students can pursue M. Com for a career in academics or they can go for MBA if they want to work in a Corporate.



Our students also pursue CA, CS along with their graduation. Going for the Civil Services is yet another option. Students from the Commerce Stream can also become entrepreneurs and successfully run their own businesses.

## B.Com (Hons.) Course Structure, Based on National Education Policy – 2022

Below, is a summary of the papers you will have to study in Semesters I and II. Please go through this and choose your options carefully. Try to select papers/ subjects that you have studied in class XII or are familiar with.

	Semester-1	Semester-2
<b>DSC</b>	<b>Core Course (DSC)</b>	<b>Core Course (DSC)</b>
	<b>All are compulsory</b>	<b>All are compulsory</b>
	<b>Paper – 1</b> <b>DSC-1: Management Principles and Applications</b> ( <a href="#">2412081101</a> )	<b>Paper – 1</b> <b>DSC-4: Corporate Accounting</b> ( <a href="#">2412081201</a> )
	<b>Paper – 2</b> <b>DSC-2: Business Laws</b> ( <a href="#">2412081102</a> )	<b>Paper – 2</b> <b>DSC-5 Company Law</b> ( <a href="#">2412081202</a> )
	<b>Paper – 3</b> <b>DSC-3: Financial Accounting</b> ( <a href="#">2412081103</a> )	<b>Paper – 3</b> <b>DSC-6: Human Resource Management</b> ( <a href="#">2412081203</a> )
<b>GE</b>	<b>Generic Elective (GE)</b>	<b>Generic Elective (GE)</b>
	<b>Choose Any One</b>	<b>Choose Any One</b>
	<b>Paper – 4</b>	<b>Paper – 4</b>
	1. <b>English</b> : Genre Fiction ( <a href="#">2034001018</a> )	1. <b>English</b> : The Individual and Society ( <a href="#">2034001010</a> )
	2. <b>Economics</b> : Principles of Microeconomics-I ( <a href="#">2274001003</a> )	2. <b>Economics</b> : Principles of Macroeconomics I ( <a href="#">2274001001</a> )
	3. <b>Political Science</b> : Ideas in Indian Political Thought ( <a href="#">2324001001</a> )	3. <b>Political Science</b> : Introduction to the Indian Constitution ( <a href="#">2324001002</a> )
	4. <b>History</b> : Delhi through the Ages : The Making of its Early Modern History ( <a href="#">2314001002</a> )	4. <b>History</b> : Delhi Through the Ages from Colonial to Contemporary Times ( <a href="#">2314001001</a> )
	5. <b>BMS</b> : Fundamentals of Marketing Management ( <a href="#">2924001014</a> )	5. <b>BMS</b> : Ethics and Governance in Business ( <a href="#">2924001210</a> )
	6. <b>BMS</b> : Fundamentals of Organizational Behaviour ( <a href="#">2924001002</a> )	6. <b>BMS</b> : Family Business and Management ( <a href="#">2924001205</a> )
	7. <b>BBA(FIA)</b> : Economic Legislation ( <a href="#">2924001007</a> )	7. <b>BBA(FIA)</b> : Essentials of Financial Investment ( <a href="#">2924001005</a> )
	8. <b>BBA(FIA)</b> : Fundamental of Stock Trading ( <a href="#">2924001004</a> )	8. <b>BBA(FIA)</b> : Fundamentals of Econometrics ( <a href="#">2924001203</a> )
	9. <b>Mathematics</b> : Theory of Equations and Symmetries* ( <a href="#">2354001002</a> ) (*For students who studied Mathematics up to 10th standard.) <b>OR</b> <b>Mathematics</b> : The Fundamentals of Calculus ( <a href="#">2354001001</a> ) ((For students who studied Mathematics up to 12th standard.)	9. <b>Mathematics</b> : Introduction to Linear Algebra* ( <a href="#">2354001202</a> ) (*For students who studied Mathematics up to 10th standard.)

\* For AEC, SEC and VAC Papers, See Page No. 65-67.



## B. Com Structure, Based on National Education Policy – 2022

Below, is a summary of the papers you will have to study in Semesters I and II. Please go through this and choose your options carefully. Try to select papers/ subjects that you have studied in class XII or are familiar with.

	Semester-1	Semester-2
<b>DSC</b>	<b>Core Course (DSC)</b>	<b>Core Course (DSC)</b>
	<b>All are compulsory</b>	<b>All are compulsory</b>
	<b>Paper – 1</b> <b>DSC-1: Business Organization and Management (<a href="#">2412091101</a>)</b>	<b>Paper – 1</b> <b>DSC-4: Corporate Accounting (<a href="#">2412091201</a>)</b>
	<b>Paper – 2</b> <b>DSC-2: Business Laws (<a href="#">2412091102</a>)</b>	<b>Paper – 2</b> <b>DSC-5 Company Law (<a href="#">2412091202</a>)</b>
	<b>Paper – 3</b> <b>DSC-3: Financial Accounting (<a href="#">2412091103</a>)</b>	<b>Paper – 3</b> <b>DSC-6: Human Resource Management (<a href="#">2412091203</a>)</b>
<b>GE</b>	<b>Generic Elective (GE)</b>	<b>Generic Elective (GE)</b>
	<b>Choose Any One</b> <b>Paper – 4</b> <b>English: English Fluency-I (<a href="#">2035001003</a>)</b>	<b>Choose Any One</b> <b>Paper – 4</b> <b>English: English Fluency-I(<a href="#">2035001003</a>)</b> <b>* Same as in Semester-1</b> <b>* Only for those who did not opt for English in Semester-1</b>
	<b>Hindi : हिंदी भाषा और साहित्य</b> हिंदी (क): हिंदी भाषा और साहित्य का उद्भव और विकास ( <a href="#">2055091001</a> ) (केवल उन विद्यार्थियों के लिए जिन्होंने 12वीं तक हिन्दी विषय पढ़ा है )  हिंदी (ख): हिंदी भाषा और साहित्य का उद्भव और विकास ( <a href="#">2055091002</a> ) (केवल उन विद्यार्थियों के लिए जिन्होंने 10वीं तक हिन्दी विषय पढ़ा है )  हिंदी (ग): हिंदी भाषा और साहित्य का उद्भव और विकास ( <a href="#">2055091003</a> ) (केवल उन विद्यार्थियों के लिए जिन्होंने 8वीं तक हिन्दी विषय पढ़ा है )	(*केवल उन विद्यार्थियों के लिए जिन्होंने सेमेस्टर-1 में हिंदी विकल्प नहीं लिया)  <b>Hindi : हिंदी भाषा और साहित्य</b> हिंदी (क): हिंदी भाषा और साहित्य का उद्भव और विकास ( <a href="#">2055091001</a> ) (केवल उन विद्यार्थियों के लिए जिन्होंने 12वीं तक हिन्दी विषय पढ़ा है )  हिंदी (ख): हिंदी भाषा और साहित्य का उद्भव और विकास ( <a href="#">2055091002</a> ) (केवल उन विद्यार्थियों के लिए जिन्होंने 10वीं तक हिन्दी विषय पढ़ा है )  हिंदी (ग): हिंदी भाषा और साहित्य का उद्भव और विकास ( <a href="#">2055091003</a> ) (केवल उन विद्यार्थियों के लिए जिन्होंने 8वीं तक हिन्दी विषय पढ़ा है )
	<b>Sanskrit: Basic Sanskrit (<a href="#">2135001002</a>)</b>	<b>Sanskrit: Basic Principles of Ayurveda (<a href="#">2135001001</a>)</b>





	<b>Urdu:</b> Study of Development of Urdu (2145001001)	<b>Urdu:</b> Study of Short Story writer MANTO (2145001002)
	<b>Punjabi :</b> Punjabi Bhasha Da Mudhla Padhar-1 (2125001002)	<b>*Punjabi: To be notified later</b>

\* For AEC, SEC and VAC Papers, See Page No. 65-67.

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## Department of English

The Department of English is one of the oldest Departments at the School of Open Learning. The Department has experienced faculty with specialization in various facets of Literary studies. The faculty is responsive and is always available for consultations and guidance as and when needed by the students. The Department offers papers for the B.A. (Hons) English Programme. and various DSE, GE, GE (Language), SEC papers for other Undergraduate Programmes. A short description of B.A. (Hons) English course is given below. This is followed by a short description of the papers offered for other Undergraduate Programmes.

### ➤ B.A. (Hons) English

This is a prestigious undergraduate course offered by Delhi University. It offers a foundational understanding of the domain of literature and culture in its broadest sense. You will be engaging with various genres like Poetry, Fiction, Drama, etc. This course will also equip you with specific skill sets that are necessary to analyse and critique literary and cultural texts. You will explore ways in which literature reflects, presents, or even influences the changing socio-cultural landscape in any given society. However, this is not a professional course that lands you a job after graduation. Job opportunities would depend, largely, on the skill sets that you develop during your graduation and other additional qualifications that you acquire after you graduate. Generally, students of literature can find openings in the areas of Journalism, Editing/ Proof Reading, Book Publishing, Teaching, etc. Further, all other areas, like Law, Civil Services, Advertising, etc., are open to you subject to their entry requirements. Please keep in mind the fact that this Programme demands a certain amount of familiarity with literature in general, good reading habits, and a reasonable command over the English language.

### ➤ What is Expected of You

The B.A. (Hons) English course is a demanding course, and you are required to have some skills to negotiate and do well in this course. It is expected that you already have reasonably good language skills and some familiarity with English literature in general.

This course entails extensive reading and interpretation of literary texts as well as secondary material. Hence students with high achievement levels in English language and good reading habits are likely to do well.

You should note that the self-learning material provided by the college are not textbooks and should not be used as substitute for textbooks. They should be used only after you have read the primary textbooks prescribed for you in the syllabus.

The self-learning material is uploaded on the website [www.sol.du.ac.in](http://www.sol.du.ac.in).

Before you take a final decision about joining the course, please do spend some time going through the prescribed textbooks and self-learning material. It will give you an idea of the kind of demands



that the course will make on you. Hopefully, this will clarify some basic issues regarding the course and help you in making an informed choice.

### B.A. (Hons.) English Course Structure, Based on National Education Policy – 2022

Below, is a summary of the papers you will have to study in Semesters I and II. Please go through this and choose your options carefully. Try to select papers/ subjects that you have studied in class XII or are familiar with.

	Semester-1	Semester-2
DSC	<b>Core Course (DSC)</b>	<b>Core Course (DSC)</b>
	<b>All are compulsory</b>	<b>All are compulsory</b>
	<b>Paper – 1</b> <b>DSC-1: Introduction to Literary Studies</b> ( <a href="#">2032101101</a> )	<b>Paper – 1</b> <b>DSC-4: 14<sup>th</sup> and 17<sup>th</sup> Century Poetry</b> ( <a href="#">2032101201</a> )
	<b>Paper – 2</b> <b>DSC-2: European Classical Literature</b> ( <a href="#">2032101102</a> )	<b>Paper – 2</b> <b>DSC-5: 16<sup>th</sup> and 17<sup>th</sup> Century English Drama</b> ( <a href="#">2032101202</a> )
	<b>Paper – 3</b> <b>DSC-3: Indian Classical Literature</b> ( <a href="#">2032101103</a> )	<b>Paper – 3</b> <b>DSC-6: 18<sup>th</sup> Century Literature</b> ( <a href="#">2032101203</a> )
GE	<b>Generic Elective (GE)</b>	<b>Generic Elective (GE)</b>
	<b>Choose Any One</b>	<b>Choose Any One</b>
	<b>Paper – 4</b>	<b>Paper – 4</b>
	1. <b>Commerce: Business Organisation</b> ( <a href="#">2414001004</a> )	1. <b>Commerce: Communication in Management</b> ( <a href="#">2414001001</a> )
	2. <b>Economics: Principles of Microeconomics-I</b> ( <a href="#">2274001003</a> )	2. <b>Economics: Principles of Macroeconomics I</b> ( <a href="#">2274001001</a> )
	3. <b>Political Science: Ideas in Indian Political Thought</b> ( <a href="#">2324001001</a> )	3. <b>Political Science: Introduction to the Indian Constitution</b> ( <a href="#">2324001002</a> )
	4. <b>History: Delhi through the Ages: The Making of its Early Modern History</b> ( <a href="#">2314001002</a> )	4. <b>History: Delhi Through the Ages from Colonial to Contemporary Times</b> ( <a href="#">2314001001</a> )
	5. <b>BMS: Fundamentals of Marketing Management</b> ( <a href="#">2924001014</a> )	5. <b>BMS: Ethics and Governance in Business</b> ( <a href="#">2924001210</a> )
	6. <b>BMS: Fundamentals of Organizational Behaviour</b> ( <a href="#">2924001002</a> )	6. <b>BMS: Family Business and Management</b> ( <a href="#">2924001205</a> )
	7. <b>BBA(FIA): Economic Legislation</b> ( <a href="#">2924001007</a> )	7. <b>BBA(FIA): Essentials of Financial Investment</b> ( <a href="#">2924001005</a> )
	8. <b>BBA(FIA): Fundamental of Stock Trading</b> ( <a href="#">2924001004</a> )	8. <b>BBA(FIA): Fundamentals of Econometrics</b> ( <a href="#">2924001203</a> )
	9. <b>Mathematics: Theory of Equations and Symmetries*</b> ( <a href="#">2354001002</a> ) (*For students who studied Mathematics up to 10th standard.) OR <b>Mathematics: The Fundamentals of Calculus</b> ( <a href="#">2354001001</a> ) ((For students who studied Mathematics up to 12th standard.)	9. <b>Mathematics: Introduction to Linear Algebra*</b> ( <a href="#">2354001202</a> ) (*For students who studied Mathematics up to 10th standard.)

Also see the structure of B.A. (Programme) given later in this section for English Major.

**\* For AEC, SEC and VAC Papers, See Page No. 65-67.**



DEPARTMENT OF DISTANCE & CONTINUING EDUCATION,  
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**Department of Economics**

DDCE, SOL/COL



The Department of Economics offers B.A (Hons.) Economics and B.A (Prog.) with Economics as a Major and Non-Major subject respectively. Economics is also offered as a Generic Elective (GE) course for students who are pursuing other Major subjects offered by various departments but are at the same time interested in studying Economics.

### Course Suitability

Economics is a multi-disciplinary subject. Knowledge of mathematics and statistics is essential to acquire a degree in Economics Honours and Major in Economics under B. A Programme. In Semester I, students are introduced to all the basic tools of economics which are drawn from the fields of mathematics and statistics respectively so that they could get a head start with the course.

### Career in Economics

After completing the course students can go for many career options as listed below:

- Researcher, Professor in higher educational institutions/ Teacher in schools
- Government think-tank and economic consultant / advisor in Ministries / Public Sector and other Autonomous bodies like NITI Aayog etc.
- Civil Services and specific Jobs like Indian Economic Service and other services.
- Private Corporate Sector and Banks and other Financial Institutions etc which have a huge demand for Economists.
- Economists and other specific jobs in international organisations such as IMF, World Bank, UNDP etc.
- Data analyst

### Discipline Specific Core Courses Offered by Economics Department

- A. **B.A (Hons.) Economics:** There are three Discipline Specific Course (DSC) which a student must study under each of the first six semesters in three years. The course details to be offered in Semester I and Semester II of the first year of study are underlined below:

Discipline Specific Course (DSC)*	
Semester I	Semester II
DSC-1 Introductory Microeconomics	DSC-4 Introductory Macroeconomics
DSC-2 Introductory Mathematical Methods for Economics	DSC-5 Intermediate Mathematical Methods for Economics
DSC-3 Introductory Statistics for Economics	DSC-6 Intermediate Statistics for Economics

\* All are 4 Credit Courses

### B. B.A (Prog.) with Economics as Major



If Economics is the first choice of a student under B.A (Prog.) then Economics will be treated as Major. In such a case, the student has to take two DSC papers of 4 credits each in Economics as given below.

Discipline Specific Course (DSC)*	
Semester I	Semester II
DSC-1 Introductory Microeconomics	DSC-4 Introductory Macroeconomics
DSC-2 Basic Mathematics for Economic Analysis	DSC-5 Basic Statistics for Economics

\* All are 4 Credit Courses

### C. B.A (Prog.) with Economics as Non-Major and Generic Elective Course (GE)

If Economics is the second choice of a student under B. A (Prog.), it is treated as non-Major. In such a case, the student is offered only one paper in Economics in both the semesters.

Similarly, if a student, for whom Economics is not his/her first or second choice, can choose Economics as a Generic Elective Course. In such a case, the student is offered only one paper in Economics in both the semesters.

Note that the name of the course/paper in Economics, either as Non-Major or as GE is same as given below.

Discipline Specific Course (DSC) in Economics Non-Major / GE in Economics*	
Semester I	Semester II
Principles of Microeconomics - I	Principles of Macroeconomics I

\* All are 4 Credit Courses

## B.A. (Hons.) Economics Course Structure, Based on National Education Policy – 2022

Below, is a summary of the papers you will have to study in Semesters I and II. Please go through this and choose your options carefully. Try to select papers/ subjects that you have studied in class XII or are familiar with.

	Semester-1	Semester-2
DSC	Core Course (DSC)	Core Course (DSC)
	All are compulsory	All are compulsory
	Paper – 1 DSC-1: Introduction Microeconomics ( <a href="#">2272101101</a> )	Paper – 1 DSC-4: Introductory Macroeconomics ( <a href="#">2272101202</a> )
	Paper – 2 DSC-2: Introductory Mathematical Methods for Economics ( <a href="#">2272101102</a> )	Paper – 2 DSC-5 Intermediate Mathematical Methods for Economics ( <a href="#">2272101201</a> )
	Paper – 3 DSC-3: Introductory Statistics for Economics ( <a href="#">2272101103</a> )	Paper – 3 DSC-6: Intermediate Statistics for Economics ( <a href="#">2272101203</a> )



GE	Generic Elective (GE)	Generic Elective (GE)
	Choose Any One Paper – 4	Choose Any One Paper – 4
	1. <b>Commerce:</b> Business Organisation ( <a href="#">2414001004</a> )	1. <b>Commerce:</b> Communication in Management ( <a href="#">2414001001</a> )
	2. <b>English:</b> Genre Fiction ( <a href="#">2034001018</a> )	2. <b>English:</b> The Individual and Society ( <a href="#">2034001010</a> )
	3. <b>Political Science:</b> Ideas in Indian Political Thought ( <a href="#">2324001001</a> )	3. <b>Political Science:</b> Introduction to the Indian Constitution ( <a href="#">2324001002</a> )
	4. <b>History:</b> Delhi through the Ages: The Making of its Early Modern History ( <a href="#">2314001002</a> )	4. <b>History:</b> Delhi Through the Ages from Colonial to Contemporary Times ( <a href="#">2314001001</a> )
	5. <b>BMS:</b> Fundamentals of Marketing Management ( <a href="#">2924001014</a> )	5. <b>BMS:</b> Ethics and Governance in Business ( <a href="#">2924001210</a> )
	6. <b>BMS:</b> Fundamentals of Organizational Behaviour ( <a href="#">2924001002</a> )	6. <b>BMS:</b> Family Business and Management ( <a href="#">2924001205</a> )
	7. <b>BBA(FIA):</b> Economic Legislation ( <a href="#">2924001007</a> )	7. <b>BBA(FIA):</b> Essentials of Financial Investment ( <a href="#">2924001005</a> )
	8. <b>BBA(FIA):</b> Fundamental of Stock Trading ( <a href="#">2924001004</a> )	8. <b>BBA(FIA):</b> Fundamentals of Econometrics ( <a href="#">2924001203</a> )
	9. <b>Mathematics:</b> Theory of Equations and Symmetries* ( <a href="#">2354001002</a> ) (*For students who studied Mathematics up to 10th standard.) OR <b>Mathematics:</b> The Fundamentals of Calculus ( <a href="#">2354001001</a> ) ((For students who studied Mathematics up to 12th standard.)	9. <b>Mathematics:</b> Introduction to Linear Algebra* ( <a href="#">2354001202</a> ) (*For students who studied Mathematics up to 10th standard.)

Also see the structure of B.A. (Programme) given later in this section for Economics Major.

\* For AEC, SEC and VAC Papers, See Page No. 65-67.





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## Department of Education

The Department of Education offers two Discipline Specific Courses (DSC) as Major and One DSC as Minor respectively under B. A Programme in both Semester I and II. The details are given as follows:

Semester I:

Education as Major (4 Credits each)	Education as Minor (4 Credits)
DSC1: Education in Contemporary India DSC2: Basic Concepts and Ideas in Education	DSC: Basic Concepts and Ideas in Education

Semester II

Education as Major (4 Credits each)	Education as Minor (4 Credits)
DSC3: Human Learning, Cognition and Schooling DSC4: Understanding Human Development	DSC: Understanding Human Development

### **Career Opportunities:**

A B.A. Programme Student with Education can find job opportunities in government offices/Civil Services and as career counsellor etc.

See the structure of B.A. (Programme) given later in this section for Education Major.

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## Department of Environment Science

The Department of Environmental Science offers a course on Environmental Science as Ability Enhancement Course in Semester I/II and Semester III/IV. This is a compulsory course which is offered in a flip mode which implies that a student can opt for it either in Semester I or II in their first year of study and in Semester III or IV in their second year of study.



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## Department of History

In the UG Programme with two Core Disciplines of which History is to be one, the student has the option to choose from a list of other Disciplines being offered. Once the students choose their combination, which can be History - Economics, History – Political Science, History- Education, etc., then History would be Discipline A and the other subject would be Discipline B.

### **B.A. Programme with History as non-Major /Minor**

Semester 1 : ‘History of India from Earliest Times up to 300 CE’.

Semester 2 : ‘History of India, 300CE to 1200CE’

### **B.A. Programme with History as Major**

Semester 1: Paper 1: ‘Ancient Societies’

Paper 2: ‘History of India from Earliest Times up to 300 CE’.

Semester 2: Paper 1: ‘Medieval Societies: Global Perspectives’

Paper 2 : ‘History of India, 300CE to 1200CE’

As you can see, a Major in History would be offering broad spectrum courses that will span across the world rather than being confined to Indian history.

Besides these papers, the Department of History at SOL is offering a Generic Elective paper titled ‘Delhi through the Ages: The Making of its Early Modern History’ from a common pool of Generic Electives in the first Semester. This paper is being offered to students of Honours courses in subjects other than History. Similarly in Semester 2, the GE paper offered is: “Delhi through the Ages: From Colonial to Contemporary Times”.

The above information will help students to make an informed decision. Should they choose the History Discipline, the Department will guide them and endeavour to make their period of study at SOL as accessible and hassle free as possible.

See the structure of B.A. (Programme) given latter in this chapter for History Major.

### **Career Opportunities**

Job opportunities are available in academics, civil services, national and state museums, archaeology, government offices etc.



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## Department of Mathematics

Department of Mathematics is offering two level of Courses in the Undergraduate UGCF-PROGRAMM E(Under NEP-2020):

Level-1: BA(Prog): Discipline Specific Core (DSC)-Course/Paper-As Minor & Major

Level-2:- General Elective Papers. BA(Hons)-Eco/Eng/Pol.Sc/ B.com (Hons)/BMS/BBA(FI)

Level-1: BA(Prog): Discipline Specific Core (DSC)-Course/Paper-As Minor & Major

### Semester-1

DSC-Major: Elements of Discrete Mathematics. Divided into 3 units, Total Lessons-09

DSC-Minor: Topics in Calculus. Divided in to 3 units, Total Lessons-11

### Semester-2<sup>nd</sup>

DSC-Major: Analytical Geometry. Divided in to 3 units, Total Lessons-09

DSC-Minor: Elementary Linear Algebra: Divided in to 3 units, Total Lessons-09

Level-2: BA(Hons)-Eco/Eng/Pol.Sc/B.Com (Hons)/BMS/BBA(FI):- General Elective Papers.

### Semester-1<sup>st</sup>

Generic Elective (GE): Theory of Equations & Symmetries. (10<sup>th</sup> Class passed with Maths): Divided in 3 Units: 06 Lessons.

or

Generic Elective (GE): fundamental of Calculus. (12<sup>th</sup> Class passed with Maths): Divided in 3 Units: 06 Lessons

### Semester-2<sup>nd</sup>

Generic Elective (GE): Introduction to Linear Algebra (12<sup>th</sup> Class passed with Maths): Divided in 3 Units: 06 Lessons.

UG Programme with Two Core Disciplines of which Mathematics is to be one. The choice of the other one Core Discipline from Economics, English, Education, Hindi, History, Political Sc, Sanskrit & Urdu is entirely yours. For example, you may opt for the Mathematics-Economics combination or, say, the Mathematics-Political Science combination depending upon your area of interest

Once you have opted your options, say with Mathematics as Discipline A and Political Science as Discipline B at the time of admission in the UG (Programme).

Then next step is to decide in which one subject you will do Major out of two opted. Say as example Mathematics as Major then, then DSC 1 may be of Discipline A -Mathematics -Major, DSC 2 may be of Discipline A Mathematics-Minor and DSC 3 may be of Discipline B (Political Science).

For the first three years (six semesters) you will study both the Disciplines along with one major in of these two same disciplines.



But, in the fourth year, students will study only one of the two disciplines i.e., either Mathematics or Political Science, in both Sem VII and Sem VIII semesters. Major and Minor in a specific Discipline shall be awarded based on credits accumulated by you (Major = 80 credits Minor = 28 credits) in that Discipline.

In simpler words, you shall get Major in Mathematics, on successful completion of VIII semester, if you earn Minimum 80 credits in Mathematics.

### Career Opportunities

Students having mathematics degree can easily pursue courses in computer science and networking which provide lots of job opportunities in academic institutions, industries, government offices, social sector and research etc.

Mathematics Paper offered in the Programmes given below–

#### **BBA, BMS, B.Com (Hons.), B.A. (Hons.) English/Political Science/Economics/Psychology**

	<b>Semester 1</b>	<b>Semester 2</b>
<b>GE</b>	Theory of Equations and Symmetries <b>OR</b> The Fundamentals of Calculus	Introduction to Linear Algebra

#### **B.A. Programme**

<b>DSC</b>	<b>Semester 1</b>	<b>Semester 2</b>
Major	Elements of Discrete Mathematics	Analytical Geometry
Minor	Topics in Calculus	Elementary Linear Algebra

Also see the structure of B.A. (Programme) given later in this section for Mathematics Major.



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## Department of Political Science

The Department of Political Science accommodates the maximum number of students. It offers three Courses, i.e., BA (Prog.), BA (Hons.) and MA. During the course work we make the students understand the foundational values of political science, and its conceptual debates and engage students to use them in day-to-day activities. These courses will equip students with specific skill sets necessary to analyze various aspects of public administration, rules, regulations, and governance issues. The department imparts education and training in all the varied sub-disciplines of Political Science including Political Theory, Indian Political Thought, International Relations, Comparative Politics, Indian Politics and Public Administration.

### **Vision:**

The main objective of the department is to significantly transform the way political science is seen and taught as a subject in India. Now we are especially emphasizing entrepreneurial skills, diversity, and adaptability in the changing social realities. We are devoted to delivering a good academic atmosphere and equipping students to become civic leaders who intellectually and socially uphold the principles of social and gender justice and public service intellectually and socially. We enable our students to apply theoretical knowledge for understanding the practical domains of Indian politics, international relations, and public policy.

The B.A. (Hons) Political Science course is a popular course at SOL, and you are required to have some skills to excel and complete this course. It is expected that you already have a reasonably good command over your writing and analyzing skills. Because writing is the most important skill to acquire during your coursework. We will request you opt for creative writing skills both in Hindi and English. It will help you to get new job opportunities in print and TV media. Our students are also, capable to give Public Service Commission Examinations across India (UPSC, PSC and SSC). They have a bright future working with Non-Governmental Organizations, and research institutes, going for judicial jobs qualifying LLB and LLM.

### **Core Values:**

Along with communicating knowledge of Political Science, we are enthusiastic to develop new knowledge in the field through dynamic research, and scholastic collaboration with industries and research institutions. Pledged to cultivate political values to boost democratic and participative values. We also encourage students to indulge in entrepreneurial activities to serve society.

### **Career Opportunities**



Job opportunities are available in media, civil services, academics and research and social sector etc.

## Course Structure of Political Science in Semester I and II as per NEP - 2022

Below, is a summary of the papers you will have to study in Semesters I and II. Please go through this and choose your options carefully. Try to select papers/ subjects that you have studied in class XII or are familiar with.

	Semester-1	Semester-2
<b>DSC</b>	<b>Core Course (DSC)</b>	<b>Core Course (DSC)</b>
	<b>All are compulsory</b>	<b>All are compulsory</b>
	<b>Paper – 1</b> <b>DSC-1:</b> Understanding Political Theory ( <a href="#">2322101101</a> )	<b>Paper – 1</b> <b>DSC-4:</b> Perspectives on public Administration ( <a href="#">2322101201</a> )
	<b>Paper – 2</b> <b>DSC-2:</b> Ideas and Institutions in Indian Political Thought ( <a href="#">2322101102</a> )	<b>Paper – 2</b> <b>DSC-5:</b> Methods and Approaches in Comparative Political Analysis ( <a href="#">2322101202</a> )
	<b>Paper – 3</b> <b>DSC-3:</b> Colonialism and Nationalism in India ( <a href="#">2322101103</a> )	<b>Paper – 3</b> <b>DSC-6:</b> Introduction to International relations: Theories, Concepts and Debates ( <a href="#">2322101203</a> )
<b>GE</b>	<b>Generic Elective (GE)</b>	<b>Generic Elective (GE)</b>
	<b>Choose Any One</b>	<b>Choose Any One</b>
	<b>Paper – 4</b>	<b>Paper – 4</b>
	1. <b>Commerce :</b> Business Organisation ( <a href="#">2414001004</a> )	1. <b>Commerce:</b> Communication in Management ( <a href="#">2414001001</a> )
	2. <b>Economics:</b> Principles of Microeconomics-I ( <a href="#">2274001003</a> )	2. <b>Economics:</b> Principles of Macroeconomics I ( <a href="#">2274001001</a> )
	3. <b>English:</b> Genre Fiction ( <a href="#">2034001018</a> )	3. <b>English:</b> The Individual and Society ( <a href="#">2034001010</a> )
	4. <b>History:</b> Delhi through the Ages : The Making of its Early Modern History ( <a href="#">2314001002</a> )	4. <b>History :</b> Delhi Through the Ages from Colonial to Contemporary Times ( <a href="#">2314001001</a> )
	5. <b>BMS:</b> Fundamentals of Marketing Management ( <a href="#">2924001014</a> )	5. <b>BMS:</b> Ethics and Governance in Business ( <a href="#">2924001210</a> )
	6. <b>BMS:</b> Fundamentals of Organizational Behaviour ( <a href="#">2924001002</a> )	6. <b>BMS:</b> Family Business and Management ( <a href="#">2924001205</a> )
	7. <b>BBA(FIA):</b> Economic Legislation ( <a href="#">2924001007</a> )	7. <b>BBA(FIA):</b> Essentials of Financial Investment ( <a href="#">2924001005</a> )
	8. <b>BBA(FIA):</b> Fundamental of Stock Trading ( <a href="#">2924001004</a> )	8. <b>BBA(FIA):</b> Fundamentals of Econometrics ( <a href="#">2924001203</a> )
	7. <b>Mathematics:</b> Theory of Equations and Symmetries* ( <a href="#">2354001002</a> ) (*For students who studied Mathematics up to 10th standard.) OR <b>Mathematics:</b> The Fundamentals of Calculus ( <a href="#">2354001001</a> ) ((For students who studied Mathematics up to 12th standard.)	7. <b>Mathematics :</b> Introduction to Linear Algebra* ( <a href="#">2354001202</a> ) (*For students who studied Mathematics up to 10th standard.)

Also see the structure of B.A. (Programme) given later in this section for Political Science Major.

**\* For AEC, SEC and VAC Papers, See Page No. 65-67.**





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## Department of Psychology

### About the Department:

The Department of Psychology, DDCE, COL, University of Delhi offers students a holistic education in the field of psychology, with an emphasis on creating a strong theoretical basis, critical thinking, research skills, and practical experience.

Learners are given the opportunity to advance at their own pace and take a multidisciplinary approach to their education thanks to the flexibility offered by the programme. As a result, it is a programme that is centred on the student and has built-in provisions for adaptability, mobility, and employability.

### About the Honours Programme:

The undergraduate program in Psychology at DDCE, Campus of Open Learning provides students with a strong foundation in the principles of psychology with a focus on scientific inquiry, critical thinking, and ethical practice.

The Bachelor of Arts Honours programme in Psychology is intended to provide the learner with a solid grounding in the fundamentals, concepts, processes, and applications of psychological principles in a variety of settings. The programme also includes a variety of courses that are interdisciplinary in nature and that enhance students' abilities. These courses give students the opportunity to investigate topics in areas other than the scientific field of psychology.

The diverse curriculum covers various subfields of the discipline, including courses in developmental psychology, abnormal psychology, social psychology, statistics, organisational psychology, cognitive psychology and many more. The students are trained in a wide range of courses as per the curriculum including core papers, elective papers, value addition and skill enhancement papers to encourage the overall growth and development of the students. In addition, students are encouraged to participate in research projects and internships to gain practical experience in the field.

### Programme/Course Structure:

Course Structure Based on UGCF 2022 Guidelines



Nature of Course	Course Title	Total Credits	Components		
			Lecture	Tutorial	Practical
Semester I:					
DSC-01	Introduction to Psychology	4	3	0	1
DSC-02	Cognitive Psychology	4	3	0	1
DSC-03	Biopsychology	4	3	1	0
Semester II:					
DSC-04	Psychology of Individual Differences	4	3	0	1
DSC-05	Social Psychology	4	3	0	1
DSC-06	Statistical Methods for Psychological Research				

Apart from these, you shall also be studying Generic Elective (GE), Ability Enhancement Course (AEC), Skill Enhancement Course (SEC), and Value Addition Course (VAC).

### Why should you join this course?

Psychology is the scientific study of human behaviour and mental processes, and its purpose is to provide a better understanding of how people behave. Through the study of psychology, one can obtain a more profound comprehension of the reasons behind why people think, feel, and behave in the ways that they do.

This course prepares students for a variety of careers in fields such as healthcare, education, social services, and business. Graduates from this field are well-prepared for professions in research, counselling, and therapy, as well as human resources, marketing, and education. They are also well-prepared for future studies in psychology or associated fields.

Psychology classes can help you learn strategies for conflict resolution, effective communication skills, and how to create positive connections with other people. It helps you to improve your ability to communicate and interact with others. Studying psychology can also help individuals better understand and manage their own thoughts, feelings, and behaviours, which can lead to enhanced personal well-being as a result of the individual's increased ability to control these aspects of themselves.

To pursue a career in psychology:

If you are interested in becoming a psychologist, therapist, counsellor, or another mental health professional, enrolling in a psychology course is an essential step towards attaining your career goals.

1. **Clinical Psychologist:** Psychologists who specialise in clinical practice work directly with patients to identify and treat a variety of mental health conditions utilising a wide range of different approaches to psychotherapy.



2. **Counselling Psychologists:** They work with individuals or groups to help them improve their mental health and well-being. They typically use talk-therapy and other interventions in their practice. Counselling psychologists are also known as clinical psychologists.
3. **School Psychologists/School Counsellors:** They are professionals that work in schools to assist students in their social, emotional, and intellectual development. They frequently collaborate with both teachers and parents to construct educational conditions that are conducive to student learning.
4. **Industrial-Organizational Psychologists:** These are those who apply the concepts of psychology to workplace settings. They seek to increase employee performance, as well as job satisfaction and the general efficacy of organisations.
5. **Forensic Psychologist:** Psychologists that specialise in forensic work collaborate with other experts in the legal field to assess and treat persons who are involved in the criminal justice system. These individuals include defendants, witnesses, and victims.
6. **Social Work:** A professional who assists individuals and families in overcoming several difficulties, such as issues related to mental health, poverty, and substance misuse.
7. **Human Resources:** Specialist in human resources is responsible for the recruitment, training, and retention of personnel. They frequently apply psychological theories and concepts to devise efficient organisational structures and policies.

These are just some of the many diverse employment options that are open to individuals who have earned degrees in psychology, but there are many more. There are a lot of different possibilities to think about, and the ones you choose will depend on your abilities and interests.



## B.A. (Hons.) Psychology Course Structure, Based on National Education Policy – 2022

Below, is a summary of the papers you will have to study in Semesters I and II. Please go through this and choose your options carefully. Try to select papers/ subjects that you have studied in class XII or are familiar with.

	Semester-1	Semester-2
DSC	<b>Core Course (DSC)</b>	<b>Core Course (DSC)</b>
	<b>All are compulsory</b>	<b>All are compulsory</b>
	<b>Paper – 1</b> <b>DSC-1: Introduction to Psychology</b> ( <a href="#">2112101101</a> )	<b>Paper – 1</b> <b>DSC-4: Psychology of Individual Differences</b> ( <a href="#">2112101201</a> )
	<b>Paper – 2</b> <b>DSC-2: Cognitive Psychology</b> ( <a href="#">2112101102</a> )	<b>Paper – 2</b> <b>DSC-5: Social Psychology</b> ( <a href="#">2112101202</a> )
	<b>Paper – 3</b> <b>DSC-3: Biopsychology</b> ( <a href="#">2112101103</a> )	<b>Paper – 3</b> <b>DSC-6: Statistical Methods for Psychological Research</b> ( <a href="#">2112101203</a> )
GE	<b>Generic Elective (GE)</b>	<b>Generic Elective (GE)</b>
	<b>Choose Any One</b>	<b>Choose Any One</b>
	<b>Paper – 4</b>	<b>Paper – 4</b>
	<b>1. Commerce: Business Organisation</b> ( <a href="#">2414001004</a> )	<b>1. Commerce: Communication in Management</b> ( <a href="#">2414001001</a> )
	<b>2. English: Genre Fiction</b> ( <a href="#">2034001018</a> )	<b>2. English: The Individual and Society</b> ( <a href="#">2034001010</a> )
	<b>3. Political Science: Ideas in Indian Political Thought</b> ( <a href="#">2324001001</a> )	<b>3. Political Science: Introduction to the Indian Constitution</b> ( <a href="#">2324001002</a> )
	<b>4. History: Delhi through the Ages: The Making of its Early Modern History</b> ( <a href="#">2314001002</a> )	<b>4. History: Delhi Through the Ages from Colonial to Contemporary Times</b> ( <a href="#">2314001001</a> )
	<b>5. BMS: Fundamentals of Marketing Management</b> ( <a href="#">2924001014</a> )	<b>5. BMS: Ethics and Governance in Business</b> ( <a href="#">2924001210</a> )
	<b>6. BMS: Fundamentals of Organizational Behaviour</b> ( <a href="#">2924001002</a> )	<b>6. BMS: Family Business and Management</b> ( <a href="#">2924001205</a> )
	<b>7. BBA(FIA): Economic Legislation</b> ( <a href="#">2924001007</a> )	<b>7. BBA(FIA): Essentials of Financial Investment</b> ( <a href="#">2924001005</a> )
	<b>8. BBA(FIA): Fundamental of Stock Trading</b> ( <a href="#">2924001004</a> )	<b>8. BBA(FIA): Fundamentals of Econometrics</b> ( <a href="#">2924001203</a> )
	<b>9. Mathematics: Theory of Equations and Symmetries*</b> ( <a href="#">2354001002</a> ) (*For students who studied Mathematics up to 10th standard.) <b>OR</b> <b>Mathematics: The Fundamentals of Calculus</b> ( <a href="#">2354001001</a> ) ((For students who studied Mathematics up to 12th standard.)	<b>9. Mathematics: Introduction to Linear Algebra*</b> ( <a href="#">2354001202</a> ) (*For students who studied Mathematics up to 10th standard.)



### B.A. (Programme) Psychology

The department of Psychology also offers B.A. (Programme) with Psychology as Major. The student can take two papers from Psychology and one paper from any other discipline. Also, the student has to take one each from GE, AEC, SEC and VAC. The course structure of B.A. (Programme) with Psychology for first two semesters is given below.

### B.A. (Programme) Psychology Course Structure, Based on National Education Policy – 2022

	Semester-1	Semester-2
	Paper-1 Major: DSC- (A/B)	Paper-1 Major: DSC- (A/B)
Major	<b>Computer:</b> Programming Fundamentals Using Python ( <a href="#">2342201102</a> )	<b>Computer:</b> Data Interpretation and Visualization using Python ( <a href="#">2342201202</a> )
	<b>Economics:</b> Basic Mathematics for Economic Analysis ( <a href="#">2272201102</a> )	<b>Economics:</b> Basic Statistics for Economics ( <a href="#">2272201202</a> )
	<b>Education:</b> Education in Contemporary India ( <a href="#">2432201102</a> )	<b>Education:</b> Human Learning, Cognition and Schooling ( <a href="#">2432201202</a> )
	<b>English:</b> Indian Classical Literature ( <a href="#">2032201102</a> )	<b>English:</b> 18th Century Literature [(DSC-6) of B.A. (Hons.) English]. ( <a href="#">2032201202</a> )
	<b>Hindi:</b> हिन्दी सिनेमा और उसको अध्ययन ( <a href="#">2052201102</a> )	<b>Hindi:</b> Hindi Ka Maukhik Sahitye aur uski Parampara ( <a href="#">2052201202</a> )
	<b>History:</b> Ancient Societies ( <a href="#">2312201102</a> )	<b>History:</b> Medieval Societies: Global Perspective ( <a href="#">2312201202</a> )
	<b>Mathematics:</b> Elements of Discrete Mathematics ( <a href="#">2352201102</a> )	<b>Mathematics:</b> Analytical Geometry ( <a href="#">2352201202</a> )
	<b>Political Science:</b> Public Administration in India ( <a href="#">2322201102</a> )	<b>Political Science:</b> Indian Foreign Policy ( <a href="#">2322201202</a> )
	<b>Psychology:</b> Fundamentals of Cognitive Psychology ( <a href="#">2112201102</a> )	<b>Psychology:</b> Application of Social Psychology ( <a href="#">2112201202</a> )
	<b>Sanskrit:</b> Sanskrit Poetry ( <a href="#">2132201102</a> )	<b>Sanskrit:</b> Sanskrit Drama ( <a href="#">2132201202</a> )
	<b>Urdu:</b> Study of Modern Poetry-I ( <a href="#">2142201102</a> )	<b>Urdu:</b> Study of Modern Prose-I ( <a href="#">2142201202</a> )
Minor	Paper-2 & 3	Paper-2 & 3
	Choose Two Minor Paper (one must be from the same deptt opted in Paper-I as Major)	Choose Two Minor Paper (one must be from the same deptt opted in Paper-I as Major)
	<b>Computer:</b> Introduction to Programming in C++ ( <a href="#">2342571101</a> )	<b>Computer:</b> Data Structures ( <a href="#">2342571201</a> )
	<b>Economics:</b> Introductory Microeconomics ( <a href="#">2272201101</a> )	<b>Economics:</b> Introductory Macroeconomics ( <a href="#">2272201201</a> )
	<b>Education:</b> Basic Concepts and Ideas in Education ( <a href="#">2432201101</a> )	<b>Education:</b> Understanding Human Development ( <a href="#">2432201201</a> )
	<b>English:</b> Introduction to Literary Studies ( <a href="#">2032201101</a> )	<b>English:</b> 16th and 17th Century English Drama [(DSC-5) of B.A. (Hons.) English]. ( <a href="#">2032201201</a> )



	<b>Hindi:</b> हिन्दी भाषा और साहित्य का इतिहास ( <a href="#">2052201101</a> )	<b>Hindi:</b> Hindi Kavita (Madhye Kaal aur Aadhunik Kaal) (Minor/Major) ( <a href="#">2052201201</a> )
	<b>History:</b> History of India from Earliest Times upto c.300 CE ( <a href="#">2312201101</a> )	<b>History:</b> History of India: 300 CE to 1200 CE ( <a href="#">2312201201</a> )
	<b>Mathematics:</b> Topics in Calculus ( <a href="#">2352571101</a> )	<b>Mathematics:</b> Elementary Linear Algebra ( <a href="#">2352201201</a> )
	<b>Political Science:</b> Introduction to Political Theory ( <a href="#">2322201101</a> )	<b>Political Science:</b> Indian Government and Politics ( <a href="#">2322201202</a> )
	<b>Psychology :</b> Fundamental of Psychology ( <a href="#">2112201101</a> )	<b>Psychology:</b> Introduction to Social Psychology ( <a href="#">2112201201</a> )
	<b>Sanskrit:</b> Sanskrit Grammar ( <a href="#">2132201101</a> )	<b>Sanskrit:</b> Sanskrit Prose ( <a href="#">2132201201</a> )
	<b>Urdu:</b> Study of Modern Prose and Poetry -I ( <a href="#">2142201101</a> )	<b>Urdu:</b> A Study of Modern Prose and Poetry-II ( <a href="#">2142201201</a> )
<b>Generic Elective (GE)</b>	<b>Paper- 4</b>	<b>Paper- 4</b>
	<b>GE: Choose Any One</b>	<b>GE: (Choose Any One other than deptt opted in Sem-I)</b>
	<b>English:</b> English Fluency-I ( <a href="#">2035001003</a> )	English: English Fluency-I ( <a href="#">2035001003</a> ) *Same as in Semester-I *Only for those who did not opt for English in Semester-I
	<b>Hindi :</b> हिंदी भाषा और साहित्य हिंदी (क): हिंदी भाषा और साहित्य ( <a href="#">2055201001</a> ) हिंदी (ख): हिंदी भाषा और साहित्य ( <a href="#">2055201002</a> ) हिंदी (ग): हिंदी भाषा और साहित्य ( <a href="#">2055201003</a> )	<b>Hindi:</b> हिंदी भाषा और साहित्य हिंदी (क): हिंदी भाषा और साहित्य ( <a href="#">2055091001</a> ) हिंदी (ख): हिंदी भाषा और साहित्य ( <a href="#">2055091002</a> ) हिंदी (ग): हिंदी भाषा और साहित्य ( <a href="#">2055091003</a> ) (*केवल उन विद्यार्थियों के लिए जिन्होंने सेमेस्टर-1 में हिंदी विकल्प नहीं लिया)
	<b>Sanskrit:</b> Basic Sanskrit ( <a href="#">2135001002</a> )	<b>Sanskrit:</b> Basic Principles of Ayurveda ( <a href="#">2135001001</a> )
	<b>Urdu:</b> Study of Development of Urdu ( <a href="#">2145001001</a> )	<b>Urdu:</b> Study of Short Story Writer MANTO ( <a href="#">2145001002</a> )
	<b>Punjabi :</b> Punjabi Bhasha Da Mudhla Padhar-1 ( <a href="#">2125001002</a> )	<b>Punjabi:</b> To be notified later

\* For AEC, SEC and VAC Papers, See Page No. 65-67.





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## Department of Sanskrit

### About the Department:

The Department of Sanskrit began offering Sanskrit to the B.A. Programme students from 1968 and introduced the Post Graduate Programme in Sanskrit in 1985-86 with the vision of our Oriental learning, Culture, Philosophy and Vedic and Classical Sanskrit literature. Our Sanskrit Department provides detailed knowledge of Sanskrit Discipline in ancient and modern view of perspective. The Department is always committed to providing the best study material and learning environment so that the skill enhancement of the students can be increased.

### About the Programme:

The programme is designed to enable students to learn the Sanskrit language. The course provides a deep knowledge of the Indian culture and apprise students about the rich language system. The course allows the students to go through the topics like Yoga and Ayurveda which not only enhances the knowledge of the students but also make them skilled and competent.

### Sanskrit Papers offered –

#### DSC in B.A. Programme – Major & Minor, Generic Elective.

AEC and VAC in B.A. Programme and all honours' Programmes -

	Semester 1	Semester 2
<b>DSC</b>		
Major	Sanskrit Poetry	Sanskrit Drama
Minor	Sanskrit Grammar	Sanskrit Prose
<b>GE</b>	Basic Sanskrit	Basic Principles of Ayurveda
<b>AEC</b>	<b>Sanskrit: A</b> – Advance Niti Literature in Sanskrit <b>Sanskrit: B</b> – Introductory Upanishad and Gita <b>Sanskrit: C</b> – Introduction to Sanskrit Language	<b>Sanskrit: A</b> – Advance Niti Literature in Sanskrit <b>Sanskrit: B</b> – Introductory Upanishad and Gita <b>Sanskrit: C</b> – Introduction to Sanskrit Language
<b>VAC</b>	Yoga: Philosophy and Practice	Yoga: Philosophy and Practice

Also see the structure of B.A. (Programme) given later in this section.



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## Department of Urdu

The Department of Urdu offers two Discipline Specific Courses (DSC) as Major and One DSC as Minor respectively under B. A Programme in both Semester I and II. Besides this the Department also offers Urdu as an Ability Enhancement Course (AEC) as well as a Generic Elective (GE) Course for both B.A (Programme) and B.Com (Programme). The details are given as follows:

### Semester I:

Urdu as Major (4 Credits each)	Urdu as Minor (4 Credits)	Urdu as Generic Elective (GE) Course (4 Credits)	Urdu as AEC (2 Credits)
DSC1: Study of Modern Poetry - I DSC2: Study of Modern Prose and Poetry - I	DSC: Study of Modern Prose and Poetry - I	Study of Development of Urdu	Urdu A/B

### Semester II

Urdu as Major (4 Credits each)	Urdu as Minor (4 Credits)	Urdu as Generic Elective (GE) Course (4 Credits)	Urdu as AEC (2 Credits)
DSC3: Study of Modern Prose - I DSC4: Study of Modern Prose and Poetry - II	DSC: Study of Modern Prose and Poetry - II	Study of Short Story Writer MANTO	Urdu A/B

Also see the structure of B.A. (Programme) given later in this section.



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## Department of Hindi

The Department of Hindi is an important department at DDCE, SOL, COL and is deeply connected with other departments. The department has been offering a Post Graduate Programme in Hindi for the past 40 years or so and lakhs of students have benefitted from it. At the same time the preference for Hindi in other Programmes offered at DDCE, SOL, COL remains. At present due to the special emphasis on language under NEP, Hindi language has been given a place in all Undergraduate Programmes which shows the importance and usefulness of Hindi.

The Department of Hindi offers Hindi as DSC, AEC, SEC and VAC under B.A Programme and B. Com Programme. Hindi is also offered as GE Course for Honours Programmes and courses other than Hindi as offered by the institution.

### Career Opportunities

Job opportunities are available in media, civil services, translation jobs, interpreter, book publishing and editing etc.

The structure of the programme is given below. Also see the structure of B.A. (Programme) given latter in this chapter.

### B.A Programme with Hindi

	Semester-1	Semester-2
Major	Major: Paper-I DSC-1 (A/B)	DSC-4 (Major)
	Hindi: हिन्दी सिनेमा और उसको अध्ययन	Hindi: हिंदी का मौखिक साहित्य और उसकी परंपरा
Minor	Hindi: हिन्दी भाषा और साहित्य का इतिहास	Hindi: हिंदी कविता (मध्य काल और आधुनिक काल)
	Hindi : हिंदी भाषा और साहित्य हिंदी (क): हिंदी भाषा और साहित्य	(*केवल उन विद्यार्थियों के लिए जिन्होंने सेमेस्टर-1 में हिंदी विकल्प नहीं लिया)



Generic Elective (GE)	<p>(केवल उन विद्यार्थियों के लिए जिन्होंने 12वीं तक हिन्दी विषय पढ़ा है )</p> <p>हिंदी (ख): हिंदी भाषा और साहित्य (केवल उन विद्यार्थियों के लिए जिन्होंने 10वीं तक हिन्दी विषय पढ़ा है )</p> <p>हिंदी (ग): हिंदी भाषा और साहित्य (केवल उन विद्यार्थियों के लिए जिन्होंने 8वीं तक हिन्दी विषय पढ़ा है )</p>	<p><b>Hindi :</b> हिंदी भाषा और साहित्य हिंदी (क): हिंदी भाषा और साहित्य (केवल उन विद्यार्थियों के लिए जिन्होंने 12वीं तक हिन्दी विषय पढ़ा है )</p> <p>हिंदी (ख): हिंदी भाषा और साहित्य (केवल उन विद्यार्थियों के लिए जिन्होंने 10वीं तक हिन्दी विषय पढ़ा है )</p> <p>हिंदी (ग): हिंदी भाषा और साहित्य (केवल उन विद्यार्थियों के लिए जिन्होंने 8वीं तक हिन्दी विषय पढ़ा है )</p>
AEC	<p>हिंदी (क) – हिंदी भाषा : सम्प्रेषण और संचार (केवल उन विद्यार्थियों के लिए जिन्होंने 12वीं तक हिन्दी विषय पढ़ा है )</p> <p>हिंदी (ख) – हिंदी औपचारिक लेखन (केवल उन विद्यार्थियों के लिए जिन्होंने 10वीं तक हिन्दी विषय पढ़ा है )</p> <p>हिंदी (ग) – सोशल मीडिया और ब्लॉग लेखन (केवल उन विद्यार्थियों के लिए जिन्होंने 8वीं तक हिन्दी विषय पढ़ा है )</p>	<p>(*केवल उन विद्यार्थियों के लिए जिन्होंने सेमेस्टर-1 में हिंदी विकल्प नहीं लिया)</p> <p>हिंदी (क) – हिंदी भाषा : सम्प्रेषण और संचार (केवल उन विद्यार्थियों के लिए जिन्होंने 12वीं तक हिन्दी विषय पढ़ा है )</p> <p>हिंदी (ख) – हिंदी औपचारिक लेखन (केवल उन विद्यार्थियों के लिए जिन्होंने 10वीं तक हिन्दी विषय पढ़ा है )</p> <p>हिंदी (ग) – सोशल मीडिया और ब्लॉग लेखन (केवल उन विद्यार्थियों के लिए जिन्होंने 8वीं तक हिन्दी विषय पढ़ा है )</p>
SEC	Hindi: रंगमंच	<p>(*केवल उन विद्यार्थियों के लिए जिन्होंने सेमेस्टर-1 में हिंदी विकल्प नहीं लिया)</p> <p>Hindi: रंगमंच</p>
VAC	Hindi: भारतीय भक्ति परंपरा और मानव मूल्य	<p>(*केवल उन विद्यार्थियों के लिए जिन्होंने सेमेस्टर-1 में हिंदी विकल्प नहीं लिया)</p> <p>Hindi: भारतीय भक्ति परंपरा और मानव मूल्य</p>



## Hindi for B.Com

	Semester-1	Semester-2
GE	हिंदी: हिंदी (क): हिंदी भाषा और साहित्य का उद्भव और विकास (केवल उन विद्यार्थियों के लिए जिन्होंने 12वीं तक हिन्दी विषय पढ़ा है)	(*केवल उन विद्यार्थियों के लिए जिन्होंने सेमेस्टर-1 में हिंदी विकल्प नहीं लिया)
	हिंदी (ख): हिंदी भाषा और साहित्य का उद्भव और विकास (केवल उन विद्यार्थियों के लिए जिन्होंने 10वीं तक हिन्दी विषय पढ़ा है)	हिंदी (क): हिंदी भाषा और साहित्य का उद्भव और विकास (केवल उन विद्यार्थियों के लिए जिन्होंने 12वीं तक हिन्दी विषय पढ़ा है)
	हिंदी (ग): हिंदी भाषा और साहित्य का उद्भव और विकास (केवल उन विद्यार्थियों के लिए जिन्होंने 8वीं तक हिन्दी विषय पढ़ा है)	हिंदी (ख): हिंदी भाषा और साहित्य का उद्भव और विकास (केवल उन विद्यार्थियों के लिए जिन्होंने 10वीं तक हिन्दी विषय पढ़ा है)
		हिंदी (ग): हिंदी भाषा और साहित्य का उद्भव और विकास (केवल उन विद्यार्थियों के लिए जिन्होंने 8वीं तक हिन्दी विषय पढ़ा है)
AEC	हिंदी (क) – हिंदी भाषा : सम्प्रेषण और संचार (केवल उन विद्यार्थियों के लिए जिन्होंने 12वीं तक हिन्दी विषय पढ़ा है)	(*केवल उन विद्यार्थियों के लिए जिन्होंने सेमेस्टर-1 में हिंदी विकल्प नहीं लिया)
	हिंदी (ख) – हिंदी औपचारिक लेखन (केवल उन विद्यार्थियों के लिए जिन्होंने 10वीं तक हिन्दी विषय पढ़ा है)	हिंदी (क) – हिंदी भाषा : सम्प्रेषण और संचार (केवल उन विद्यार्थियों के लिए जिन्होंने 12वीं तक हिन्दी विषय पढ़ा है)
	हिंदी (ग) – सोशल मीडिया और ब्लॉग लेखन (केवल उन विद्यार्थियों के लिए जिन्होंने 8वीं तक हिन्दी विषय पढ़ा है)	हिंदी (ख) – हिंदी औपचारिक लेखन (केवल उन विद्यार्थियों के लिए जिन्होंने 10वीं तक हिन्दी विषय पढ़ा है)
		हिंदी (ग) – सोशल मीडिया और ब्लॉग लेखन (केवल उन विद्यार्थियों के लिए जिन्होंने 8वीं तक हिन्दी विषय पढ़ा है)
SEC	Hindi: रंगमंच	(*केवल उन विद्यार्थियों के लिए जिन्होंने सेमेस्टर-1 में हिंदी विकल्प नहीं लिया)
		Hindi: रंगमंच
VAC	Hindi: भारतीय भक्ति परंपरा और मानव मूल्य	(*केवल उन विद्यार्थियों के लिए जिन्होंने सेमेस्टर-1 में हिंदी विकल्प नहीं लिया)
		Hindi: भारतीय भक्ति परंपरा और मानव मूल्य



## Department of Punjabi

The Department of Punjabi offers Generic Elective (GE) Course for other Disciplines.

## B.A. Programme

### About the B.A. Program

The B A Program is, and has always been, one of the most popular programs at the School of Open Learning, Delhi University. It accounts for a major share of the student enrolment; offering a range of papers across various disciplines. The student can choose, either as Major or Minor papers, any of these subjects: History, Political Science, Computer Science, Psychology, Economics, Mathematics, English, Hindi, Sanskrit, or Urdu. In addition, the student needs to study one General Elective course, one Ability Enhancement Course, one Skill Enhancement Course, and one Value Added Course.

The study material is prepared by well qualified faculty and there are a number of student support services; such as personal contact classes, online counselling, a well-stocked library, and book bank to help the learners. Faculty members are always available to provide academic counselling and guidance. At the same time, it is important to remember that, in a distance teaching institution, the student also has to take responsibility for his/ her learning.

The objective of the B A Programme is to help students create a wide, holistic knowledge base and acquire a set of skills that will enhance employability, in keeping with the National Education Policy 2020. Students are advised to go through the table below and choose subjects after careful consideration.

### Structure of B.A. Programme

In B.A. Programme a student has to choose Two Discipline Courses. Out of these two courses, one of them will be treated as major and other one will be treated as minor/non-major. The student then has to take two papers from the course chosen as major and one paper from minor/non-major. This implies that there will be three papers under two discipline specific courses per semester. Besides these discipline courses, a student will be offered one Generic Elective Course, one SEC (Skill Enhancement Course), one VAC (Value Added Course) and one AEC (Ability Enhancement Course) from respective pools of courses.





## Attention Regarding GE Course –

### NOTIFICATION

[E.C Resolution No. 52-38 dated 08.12.2022]

The range of Generic Electives (GEs) offered to certain category of students of B.A./B.Com. Programme under UGCF 2022 have been revised keeping in view their multidisciplinary nature and interest of students as under:

- (i) Students of B.A. program with two languages as the core disciplines be offered the open pool of Generic Electives (and not restrict them to choose only the GE-Languages)
- (ii) Students of B.A. program with one language as the core disciplines be offered to study only one GE-language (which will be two courses of the same language that may be studied as GE-1 and GE-3 or GE-2 and GE-4). The other GEs shall be from the open pool of GEs.
- (iii) B.A./B.Com. Programme students who have never studied any Modern Indian Language (MIL) up to 8<sup>th</sup> Class shall be offered the open pool of GEs.

### The Structure of B.A. Programme is given below:

#### B.A. (Programme) Course Structure, Based on National Education Policy – 2022

Below, is a summary of the papers you will have to study in Semesters I and II. Please go through this and choose your options carefully. Try to select papers/ subjects that you have studied in class XII or are familiar with.

	Semester-1	Semester-2
	Paper-1 Major: DSC- (A/B)	Paper-1 Major: DSC- (A/B)
Major	<b>Computer:</b> Programming Fundamentals Using Python ( <a href="#">2342201102</a> )	<b>Computer:</b> Data Interpretation and Visualization using Python ( <a href="#">2342201202</a> )
	<b>Economics:</b> Basic Mathematics for Economic Analysis ( <a href="#">2272201102</a> )	<b>Economics:</b> Basic Statistics for Economics ( <a href="#">2272201202</a> )
	<b>Education:</b> Education in Contemporary India ( <a href="#">2432201102</a> )	<b>Education:</b> Human Learning, Cognition and Schooling ( <a href="#">2432201202</a> )
	<b>English:</b> Indian Classical Literature ( <a href="#">2032201102</a> )	<b>English:</b> 18 <sup>th</sup> Century Literature [(DSC-6) of B.A. (Hons.) English]. ( <a href="#">2032201202</a> )
	<b>Hindi:</b> हिन्दी सिनेमा और उसको अध्ययन ( <a href="#">2052201102</a> )	<b>Hindi:</b> Hindi Ka Maukhik Sahitye aur uski Parampara ( <a href="#">2052201202</a> )
	<b>History:</b> Ancient Societies ( <a href="#">2312201102</a> )	<b>History:</b> Medieval Societies: Global Perspective ( <a href="#">2312201202</a> )
	<b>Mathematics:</b> Elements of Discrete Mathematics ( <a href="#">2352201102</a> )	<b>Mathematics:</b> Analytical Geometry ( <a href="#">2352201202</a> )



	<b>Political Science:</b> Public Administration in India ( <a href="#">2322201102</a> )	<b>Political Science:</b> Indian Foreign Policy ( <a href="#">2322201202</a> )
	<b>Psychology:</b> Fundamentals of Cognitive Psychology ( <a href="#">2112201102</a> )	<b>Psychology:</b> Application of Social Psychology ( <a href="#">2112201202</a> )
	<b>Sanskrit:</b> Sanskrit Poetry ( <a href="#">2132201102</a> )	<b>Sanskrit:</b> Sanskrit Drama ( <a href="#">2132201202</a> )
	<b>Urdu:</b> Study of Modern Poetry-I ( <a href="#">2142201102</a> )	<b>Urdu:</b> Study of Modern Prose-I ( <a href="#">2142201202</a> )
Minor	<b>Paper-2 &amp; 3</b>	<b>Paper-2 &amp; 3</b>
	<b>Choose Two Minor Paper (one must be from the same deptt opted in Paper-I as Major)</b>	<b>Choose Two Minor Paper (one must be from the same deptt opted in Paper-I as Major)</b>
	<b>Computer:</b> Introduction to Programming in C++ ( <a href="#">2342571101</a> )	<b>Computer:</b> Data Structures ( <a href="#">2342571201</a> )
	<b>Economics:</b> Introductory Microeconomics ( <a href="#">2272201101</a> )	<b>Economics:</b> Introductory Macroeconomics ( <a href="#">2272201201</a> )
	<b>Education:</b> Basic Concepts and Ideas in Education ( <a href="#">2432201101</a> )	<b>Education:</b> Understanding Human Development ( <a href="#">2432201201</a> )
	<b>English:</b> Introduction to Literary Studies ( <a href="#">2032201101</a> )	<b>English:</b> 16th and 17th Century English Drama [(DSC-5) of B.A. (Hons.) English]. ( <a href="#">2032201201</a> )
	<b>Hindi:</b> हिन्दी भाषा और साहित्य का इतिहास ( <a href="#">2052201101</a> )	<b>Hindi:</b> Hindi Kavita (Madhye Kaal aur Aadhunik Kaal) (Minor/Major) ( <a href="#">2052201201</a> )
	<b>History:</b> History of India from Earliest Times upto c.300 CE ( <a href="#">2312201101</a> )	<b>History:</b> History of India: 300 CE to 1200 CE ( <a href="#">2312201201</a> )
	<b>Mathematics:</b> Topics in Calculus ( <a href="#">2352571101</a> )	<b>Mathematics:</b> Elementary Linear Algebra ( <a href="#">2352201201</a> )
	<b>Political Science:</b> Introduction to Political Theory ( <a href="#">2322201101</a> )	<b>Political Science:</b> Indian Government and Politics ( <a href="#">2322201202</a> )
	<b>Psychology :</b> Fundamental of Psychology ( <a href="#">2112201101</a> )	<b>Psychology:</b> Introduction to Social Psychology ( <a href="#">2112201201</a> )
	<b>Sanskrit:</b> Sanskrit Grammar ( <a href="#">2132201101</a> )	<b>Sanskrit:</b> Sanskrit Prose ( <a href="#">2132201201</a> )
	<b>Urdu:</b> Study of Modern Prose and Poetry -I ( <a href="#">2142201101</a> )	<b>Urdu:</b> A Study of Modern Prose and Poetry-II ( <a href="#">2142201201</a> )
Generic Elective (GE)	<b>Paper- 4</b>	<b>Paper- 4</b>
	<b>GE: Choose Any One</b>	<b>GE: (Choose Any One other than deptt opted in Sem-I)</b>
	<b>English:</b> English Fluency-I ( <a href="#">2035001003</a> )	English: English Fluency-I ( <a href="#">2035001003</a> ) *Same as in Semester-I *Only for those who did not opt for English in Semester-I
	<b>Hindi :</b> हिन्दी भाषा और साहित्य हिन्दी (क): हिन्दी भाषा और साहित्य ( <a href="#">2055201001</a> ) (केवल उन विद्यार्थियों के लिए जिन्होंने 12वीं तक हिन्दी विषय पढ़ा है)	(*केवल उन विद्यार्थियों के लिए जिन्होंने सेमेस्टर-1 में हिन्दी विकल्प नहीं लिया) <b>Hindi:</b> हिन्दी भाषा और साहित्य हिन्दी (क): हिन्दी भाषा और साहित्य ( <a href="#">2055091001</a> ) (केवल उन विद्यार्थियों के लिए जिन्होंने



हिंदी (ख): हिंदी भाषा और साहित्य (2055201002) (केवल उन विद्यार्थियों के लिए जिन्होंने 10वीं तक हिन्दी विषय पढ़ा है)	12वीं तक हिन्दी विषय पढ़ा है ) हिंदी (ख): हिंदी भाषा और साहित्य (2055091002) (केवल उन विद्यार्थियों के लिए जिन्होंने 10वीं तक हिन्दी विषय पढ़ा है )
हिंदी (ग): हिंदी भाषा और साहित्य (2055201003) (केवल उन विद्यार्थियों के लिए जिन्होंने 8वीं तक हिन्दी विषय पढ़ा है )	हिंदी (ग): हिंदी भाषा और साहित्य (2055091003) (केवल उन विद्यार्थियों के लिए जिन्होंने 8वीं तक हिन्दी विषय पढ़ा है )
Sanskrit: Basic Sanskrit (2135001002)	Sanskrit: Basic Principles of Ayurveda (2135001001)
Urdu: Study of Development of Urdu (2145001001)	Urdu: Study of Short Story Writer MANTO (2145001002)
Punjabi : Punjabi Bhasha Da Mudhla Padhar-1 (2125001002)	Punjabi : To be notified later

Total - 22 credits\*

12 credits DSC

2 credits AEC

2 credits VAC

4 credits GE

2 credits SEC

### COMMON PAPERS FOR ALL PROGRAMMES

AEC, SEC, VAC (PAPER NO-V, VI, VII)

[FOR BBA(FIA), BMS, BA(Hons)-ENG, ECO, Political Science, Psychology, B.COM(Hons), B. Com and BA(Prog) with various Combinations]

	Semester 1	Semester 2
AEC	<b>Paper-5</b> <b>Ability Enhancement Course (AEC)</b> <b>(Choose anyone)</b>	<b>Paper-5</b> <b>Ability Enhancement Course (AEC)</b> <b>(Choose any one other than opted in Sem-I)</b>
	<b>Environmental Science:</b> Theory into Practice-I (2181001001)	<b>Environmental Science:</b> Theory into Practice-I (2181001001)
	<b>Assamese: AEC (A)-I :</b> Translation and Interpretation in Assamese (For students who have studied the language upto class VIII and above) (2081001001) <b>AEC (B)-I:</b> Basic Assamese (For students who have not studied the language) (2081001019)	<b>Assamese: AEC (A)-I :</b> Translation and Interpretation in Assamese (For students who have studied the language upto class VIII and above) (2081001001) <b>AEC (B)-I:</b> Basic Assamese (For students who have not studied the language) (2081001019)
	<b>Bengali: AEC (A)-I :</b> Translation and Interpretation in Bengali (For students who have studied the language upto class VIII and above) (2081001002) <b>AEC (B)-I:</b> Basic Bengali (For students who have not studied the language)	<b>Bengali: AEC (A)-I :</b> Translation and Interpretation in Bengali (For students who have studied the language upto class VIII and above) (2081001002)



	<a href="#">(2081001020)</a>	<b>AEC (B)-I:</b> Basic Bengali (For students who have not studied the language) <a href="#">(2081001020)</a>
	<b>Hindi A – Hindi Bhasha: Sampreshan aur Sanchar</b> <a href="#">(2051001001)</a> (केवल उन विद्यार्थियों के लिए जिन्होंने 12वीं तक हिन्दी विषय पढ़ा है ) <b>Hindi B – Hindi Aupcharik Lekhan</b> <a href="#">(2051001002)</a> (केवल उन विद्यार्थियों के लिए जिन्होंने 10वीं तक हिन्दी विषय पढ़ा है ) <b>Hindi C – Social Media Aur Blog Lekhan</b> <a href="#">(2051001003)</a> (केवल उन विद्यार्थियों के लिए जिन्होंने 8वीं तक हिन्दी विषय पढ़ा है )	<b>Hindi A – Hindi Bhasha: Sampreshan aur Sanchar</b> <a href="#">(2051001001)</a> (केवल उन विद्यार्थियों के लिए जिन्होंने 12वीं तक हिन्दी विषय पढ़ा है ) <b>Hindi B – Hindi Aupcharik Lekhan</b> <a href="#">(2051001002)</a> (केवल उन विद्यार्थियों के लिए जिन्होंने 10वीं तक हिन्दी विषय पढ़ा है ) <b>Hindi C – Social Media Aur Blog Lekhan</b> <a href="#">(2051001003)</a> (केवल उन विद्यार्थियों के लिए जिन्होंने 8वीं तक हिन्दी विषय पढ़ा है )
	<b>Punjabi : Punjabi Bhasha Da Mudhla Padhar</b> <a href="#">(2121001001)</a>	<b>Punjabi : Punjabi Bhasha Da Mudhla Padhar</b> <a href="#">(2121001001)</a>
	<b>Sanskrit: A – Advance Niti Literature in Sanskrit</b> <a href="#">(2131001001)</a> <b>Sanskrit: B – Introductory Upanishad and Gita</b> <a href="#">(2131001002)</a> <b>Sanskrit: C – Introduction to Sanskrit Language</b> <a href="#">(2131001003)</a>	<b>Sanskrit: A – Advance Niti Literature in Sanskrit</b> <a href="#">(2131001001)</a> <b>Sanskrit: B – Introductory Upanishad and Gita</b> <a href="#">(2131001002)</a> <b>Sanskrit: C – Introduction to Sanskrit Language</b> <a href="#">(2131001003)</a>
	Language <b>Tamil AEC (A)-I:</b> Translation and Interpretation in Tamil (For students who have studied the language upto class VIII and above) <a href="#">(2081001017)</a>	Language <b>Tamil AEC (A)-I:</b> Translation and Interpretation in Tamil (For students who have studied the language upto class VIII and above) <a href="#">(2081001017)</a>
	<b>AEC (B)-I:</b> Basic Tamil (For students who have not studied the language) <a href="#">(2081001035)</a> <b>Telugu AEC (A)-I:</b> Translation and Interpretation in Telugu (For students who have studied the language upto class VIII and above) <a href="#">(2081001018)</a> <b>AEC (B)-I:</b> Basic Telugu (For students who have not studied the language) <a href="#">(2081001036)</a>	<b>AEC (B)-I:</b> Basic Tamil (For students who have not studied the language) <a href="#">(2081001035)</a> <b>Telugu AEC (A)-I:</b> Translation and Interpretation in Telugu (For students who have studied the language upto class VIII and above) <a href="#">(2081001018)</a> <b>AEC (B)-I:</b> Basic Telugu (For students who have not studied the language) <a href="#">(2081001036)</a>
	<b>Urdu-A</b> <a href="#">(2141001001)</a> <b>Urdu-B</b> <a href="#">(2141001002)</a>	<b>Urdu-A</b> <a href="#">(2141001001)</a> <b>Urdu-B</b> <a href="#">(2141001002)</a>
SEC	<b>Paper-6</b> <b>Skill Enhancement Course (SEC)</b> (choose any one )	<b>Paper-6</b> <b>Skill Enhancement Course (SEC)</b> (Choose anyone, other than the one opted in Semester-I)
	<b>Commerce:</b> Finance for Everyone <a href="#">(2416001002)</a>	<b>Commerce:</b> Finance for Everyone <a href="#">(2416001002)</a>
	<b>English:</b> Communication in Everyday Life <a href="#">(2036001002)</a>	<b>English:</b> Communication in Everyday Life <a href="#">(2036001002)</a>



	Hindi: रंगमंच ( <a href="#">2056001002</a> )	Hindi: रंगमंच ( <a href="#">2056001002</a> )
VAC	<b>Paper-7</b> <b>Value Addition Course (VAC)</b> (Choose any one)	<b>Paper-7</b> <b>Value Addition Course (VAC)</b> (Choose any one, other than the one you have opted in Semester-I)
	<b>English:</b> Reading Indian Fiction in English ( <a href="#">6967001014</a> )	<b>English:</b> Reading Indian Fiction in English ( <a href="#">6967001014</a> )
	<b>Hindi:</b> भारतीय भक्ति परंपरा और मानव मूल्य ( <a href="#">6967001022</a> )	<b>Hindi:</b> भारतीय भक्ति परंपरा और मानव मूल्य ( <a href="#">6967001022</a> )
	<b>Political Science:</b> Constitutional Values and Fundamental Duties ( <a href="#">6967001002</a> )	<b>Political Science:</b> Constitutional Values and Fundamental Duties ( <a href="#">6967001002</a> )
	<b>Sanskrit:</b> Yoga: Philosophy and Practice ( <a href="#">6967001021</a> )	<b>Sanskrit:</b> Yoga: Philosophy and Practice ( <a href="#">6967001021</a> )

2 credits AEC

2 credits SEC

2 credits VAC



## Part II

- **Examination Related Information**
- **Rechecking/Revaluation of Scripts**
- **Re-Admission**
- **Students Support Services**
- **Other Important Information**





## 5. EXAMINATION RELATED INFORMATION

### 5.1 Centre for End Semester Examination

The Centre of Examination shall only be Delhi.

### 5.2 Admission Ticket and Date Sheet

The Admission Ticket containing Examination Roll Number, Examination Centre and the Date Sheet for the examination will only be available on the COL/SOL website. Students are advised to download the Admission Ticket, Date Sheet etc., well before the commencement of the said examination, failing which, the consequences shall solely be the responsibility of the concerned student. COL/SOL provides important information to the students through SMS on their Mobile Numbers registered with Department/School and also through notices posted on the COL/SOL website. Students are strictly advised to keep visiting the COL/SOL Website regularly and also login to their respective Student Dashboard for Information and Updates.

The student must download the Date Sheet and Admission Ticket from COL/SOL Website – <https://sol.du.ac.in>.

### 5.3 Internal Assessment

As per the AC Resolution No 14 dated. 3.8.2022 and EC Resolution No 18 (18-11) dated 18.8.2022. The continuous assessment (Internal Assessment) has been implemented in all the programmes being offered by the Department/School from the Academic Session 2023-24. The details of procedures of Internal Assessment will be available on COL/SOL website.

### 5.4 Minimum Acceptable Level of Academic Standards

The minimum acceptable level of achievement that a student must demonstrate to be eligible for the award of academic credit or a qualification is the minimum acceptable level of academic standards. The Letter Grades and Grade Points which shall be used to reflect the outcome of assessment process of the student's performance is indicated below:

**Letter Grades and Grade Points**

Letter Grade	Grade Point
O (outstanding)	10
A+ (Excellent)	9
A (Very Good)	8
B+ (Good)	7
B (Above Average)	6
C (Average)	5
P (Pass)	4
F (Fail)	0
Ab (Absent)	0

**Exit Options:** The minimum credit to be earned by a student per semester is 18 credits and the maximum is 26 credits. However, students are advised to earn 22 credits per semester. This provision is meant to provide students with the comfort of the flexibility of semester-wise academic load and to learn at his/her own pace. However, the mandatory number of credits have to be secured for the purpose of award of *Undergraduate Certificate/ Undergraduate Diploma/ Appropriate Bachelor's Degree in the field of Study/ Discipline*, to a student who chooses to exit at the end of even semesters (details provided below).



S. No.	Type of Award	Stage of Exit	Mandatory Credits to be Secured for the Award
1	Undergraduate Certificate in the field of Study/ Discipline	After Successful Completion of Semester II	44
2	Undergraduate Diploma in the field of Study/ Discipline	After Successful Completion of Semester IV	88
3	Bachelor of (Field of Study) (Honours) Discipline) (for Single core discipline course of study)	After Successful Completion of Semester VI	132
4	Bachelor of (Field of Multidisciplinary Courses of Study) for multiple core disciplines courses of study)	After Successful Completion of Semester VI	132
5	Bachelor of (Field of Study/ Discipline) (Honours with Research/ Academic Projects/ Entrepreneurship) Discipline (for single core discipline course of study)	After Successful Completion of Semester VIII	176
6	Bachelor of (Field of Multidisciplinary Courses of Study) (Honours)	After Successful Completion of Semester VIII	176



## 6. RECHECKING/REVALUATION OF SCRIPTS

As per the directive of the University, the applications for revaluation will be accepted by the University within two weeks from the date of declaration of results. The tabulated results shall be made available on the website as well as the office of the Department of Distance & Continuing Education, Campus of Open Learning/School of Open Learning, University of Delhi.

### 6.1 Rules for Rechecking of Answer Script

1. Rechecking is to be applied for, within 21 days from the date of publication of result on university website.
2. Rechecking in Practical examination etc. is not undertaken but in the course/subject where rechecking is permissible the answer books are checked just to ensure that all the questions attempted by the candidate have been valued, that the marks awarded have been totaled correctly and that the total marks have been correctly carried over to the result statement.
3. Fee for Rechecking of the result is Rs. 1000/-per paper payable online on DU website.
4. Applications for Rechecking of result, received after 21 days from the date of declaration of result on the University website shall not be entertained.
5. Application form is accepted for Rechecking of results provisionally, subject to the particulars being found correct after scrutiny.  
The candidate is required to produce a photocopy of his/her current Admission Ticket for verification of Roll No. at the time of submission of application form for Rechecking.
6. Entries made by the candidate should be verified by the Principal of the College concerned.

### 6.2 Rules for Revaluation of Answer Script

1. Revaluation is allowed only in theory papers of non-professional courses, which have not been jointly valued.
2. Carefully select the papers in which you wish to seek revaluation. No second application for additional papers shall be accepted and will be summarily rejected.
3. Revaluation is to be applied for within 21 days of the date of uploading of result on the University website.
4. The candidate is required to produce a photocopy of his/her current Admission Ticket and/or statement of marks for verification of Roll No., marks etc. at the time of submission of Application Form for Revaluation.
5. Entries made by the candidate should be verified by the Principal of the College concerned.

#### Please Note that

1. When you apply for revaluation, you surrender your original performance and will have to accept the revised performance in which:

- a) there can be NOCHANGE, there can be an increase or there can be a DECREASE in the marks,
1. The application is to be made by the candidate in his/her own handwriting and with his/her own signature and not by anyone else on his/her behalf.
  2. Prescribed fee:  
Rs.1000/- per paper to be deposited online on the University website : [www.du.ac.in](http://www.du.ac.in).
  3. If the award after Revaluation varies from the original award, up to and including  $\pm 5\%$  of the maximum marks, the original award will stand.
    - (a) If the award of the first Revaluation is beyond  $\pm 5\%$  and up to  $\pm 10\%$  the average of the marks of original examiner and the first Revaluation will be taken.
    - (b) If the award after Revaluation varies from the original award by more than  $\pm 10\%$  of the minimum marks, the answer script will be examined by a Second Revaluator (other than original and first) and the average of the two nearest award out of the three awards thus available (including the original award) shall be taken as final.

### 6.3 Rules for Supply of Copy of Evaluated Answer Script

1. If the candidate wants a copy of the evaluated answer script, he/she should select the paper carefully.
2. The application should be submitted between 61st day and 75th day of declaration of result on the University website.
3. The candidate is required to produce a photocopy of his/her current Admission Ticket and/or statement of marks for verifications of Roll No., marks etc., at the time of submission of Application Form.
4. Entries made by the candidate must be verified by the Principal of the College/Head of the Department concerned.
5. The application is to be made by the candidate in his/her own handwriting and with his/her own signature and not by anyone else on his/her behalf.
6. The examination office will endeavor to provide a copy of Answer- Script within 30 days of submission of application. The student is required to collect the copy of the evaluated answer script within a period of 15 days from the date of intimation of availability of the script on the University website.
7. If a student finds any error in totaling of marks or finds that any question has not been evaluated, then he/she should communicate this to the Examination office in the prescribed proforma within a period of 10 days of the collection of the evaluated answer script.
8. Any representation other than that relating to totaling errors or unmarked questions shall not be admissible.
9. The Student is advised to visit the website of the University of Delhi, for rules and prescribed fee to be paid online to get a photocopy of the answer script.

**For Exam Related queries, please visit the website of Exam Branch.**



## 7. RE-ADMISSION

### 7.1. Re-Admission

The cancellation cases of SOL students will not be re-admitted in any circumstances. In such cases the enrollment number will also be annulled.

However, such discontinued cases of SOL students for re-admission will be forwarded to the Admission Committee for further decision in the matter on individual merit basis.

### 7.2 Inter-College/University Migration

**As per the Amended Ordinance IV of the Ordinances of the University of Delhi applicable for necessary compliance.**

1. Inter-university migration may be permitted only in the beginning of the III Semester of undergraduate Programmes under semester mode on production of (i) Leaving Certificate from the Principal of the College or from the Registrar of the University he/she is leaving and (ii) Marksheet of the examinations already passed and (iii) documentary evidence in support of the ground on which migration has been sought.

Provided that such a student will have to pass all the papers of Semester-I & Semester-II examinations of the said course of the University of Delhi.

2. Admission of a student to the University in the III Semester of study for B.A./B. Com degree examination may only be allowed on the grounds that the parent or guardian of the student has migrated to Delhi.
3. (a) Inter College migration within the University of Delhi in the III Semester of Undergraduate Courses under the semester mode may be allowed subject to availability of seats and consent of Principals of both the colleges.  
(a) Inter College migration will not be allowed at the Post-Graduate level.  
(b) The last date for migration will be 31<sup>st</sup> August.
4. Application for migration from one college of the University of Delhi to another shall only be entertained by the Principal if forwarded by the Principal of the college from which migration is sought, and the necessary alteration in the enrolment entries shall only be made in the University Register by the Registrar after obtaining the consent in writing from both Principals.

#### Re-Admission

- 5(a) A student of the university having failed to pass any examination of the University will be registered as an Ex-student for re-appearing in the said examination subject to the conditions laid down under the Regulation of the University relating to Conditions of Admission to University Examinations.



## 8. STUDENT- SUPPORT SERVICES

### 8.1. Study Material

1. As per DEB guidelines, preparation and provision of study material without any cost to all the students of the Department/School is a mandatory requirement. Accordingly, the syllabus for all papers of the various programmes is divided into suitable number of SLM (Self Learning Material). These SLMs are prepared by experienced faculty and cover the entire course prescribed by the University of Delhi. **The soft copy** of the study material is available on the Department/School Website. The printed study material is distributed at the designated centers.
2. As an ecofriendly initiative for saving paper, students who do not take a hard copy of the study material in printed form will be given a rebate of Rs. 400/- in Admission Fee as an incentive. The entire study material is available on DDCE, SOL/COL website for all students..
3. Rs. 600/- will be charged from students who, after having taken a rebate of Rs. 400/- at the time of submission of admission fee, later wish to take the study material in hard copy format..

### 8.2. Academic Counselling Sessions (ACS)

Academic Counselling Sessions are conducted on Sundays/Gazetted holidays. Moreover, the Department/School also conducts a few batches on regular weekdays at the regional centres to provide maximum face- to- face counselling sessions to the students. Classroom lectures and discussions are organized at various centres for a specified period as in the table below. Local students may be provided D.T.C. destination bus pass facility (Single Route) till end of the Examination from their residence to the Department/School (North Campus) or South and West Regional Centre and back.

Course	No. of classes held in a Semester (4 credit courses only)	No. of periods/periods per day per subject (4 credit courses only)	Total Periods Per Subject in a semester
B.A. (Hons.) English	15	01	15
B.A. (Hons.) Political Science	15	01	15
B.Com. (Hons.)	15	01	15
B.A. Programme	10	01	10
B.Com.	10	01	10
B.A. (Hons.) Economics	15	01	15
BBA	15	01	15
BMS	15	01	15



### 8.3 Open Learning Development Centre (OLDC)

The Campus of Open Learning has established an Educational Technology Lab, Open Learning Development Centre (OLDC) as a resource Centre at Academic Research Centre opposite SGTB Khalsa College, University of Delhi, Delhi-110007. It has been providing technical and resource support for developing basic skills as well as advanced expertise in the field of Distance and Open Education. In OLDC there are laboratories for audio-video e-content development. There is a well-equipped studio which contains all modern equipment to address the present needs of open and distance education/online education.

### 8.4 Library Facility

The Department/School has a library at the Main Campus as well as at its South Regional Centre and at West Regional Centre, Keshav Puram Delhi. These libraries are well stocked and have an ample collection of textbooks, general books, reference books, journals and magazines. The Following services/facilities are provided in the library:

- 1) Registration & Renewal of membership
- 2) Lending service
- 3) Reference Service
- 4) Reading Room facility
- 5) Book Bank facility
- 6) N-List (National Library and Information) Services
- 7) DELNET (Developing Library Network) Services
- 8) EOC (Equal Opportunity Cell) for visually impaired students
- 9) Web OPAC Service
  - Books are issued for a fortnight (15 days) only.
  - The timings of the library (Subject to change) are as follows:

**09.30a.m. to 5.00 p.m.: (Except Sundays and holidays)**

"Provided that the Persons with Physical Disabilities shall be waived off all the fees payable including the Examination fee and other University fees (Except Admission fee). Subscription towards Delhi University Students Union and identity Card fee for pursuing Undergraduate, Post-graduate courses in the University or its Colleges.

All students are advised to get themselves registered with the Library within TWENTY DAYS OF THE ALLOTMENT of their Department/School Admission

Numbers. Students desirous to become members of the library will have to bring with them the fee receipt along with their Identity Card for registration.

Students of B.A.(Programme) & B.Com. will be issued two books while the students of Honours Courses will be issued three books.

Students shall carry their Identity Card on every visit to be shown at the library gate. This Identity Card is available on dashboard of student on SOL website. If any book(s) issued is/ are lost, the students will be required to replace it by the latest edition of the book(s).

**Reference Books and Magazines are not issued under any circumstances.**

### 8.5 Book Bank

The Department/School has the facility of Book Bank for students from the marginalized/weaker sections of society. Prescribed textbooks are provided to these students through the semester. The criteria for availing books from the Book Bank is the same as in the case of fee concession.

### 8.6 Identity Card

Every student is required to have an Identity Card of the Department/School. The student can download the same from Department/School website <https://sol.du.ac.in>.

### 8.7 Student Counselling Facility

Members of the teaching departments are available to solve the academic problems of students on all working days in the Department/School at the Main Campus only. Their availability is displayed on the website.

### 8.8 Fee Concession/Financial Assistant to Students

#### 8.8.1 Fee Concession / Book Bank Facility

- Fee Concession and Book Bank facility is available for students whose family income from all sources is below 2.5 Lakh per annum.
- To avail this facility the applicant must upload Income Certificate.

Note: Applicants are not entitled to avail this facility if they have not selected the appropriate option and have not uploaded the Income Certificate.





### 8.8.2 Financial Assistance

Financial Assistance is provided by DDCE, COL/SOL for students belonging to economically weaker sections. A student will receive the amount of Rs. 2500/- in addition to exemption of tuition fees. Students should apply to the Assistant Registrar Admission North/South/West, along with the documents/ Certificates listed against the various categories given below.

1. Students who belong to the below mentioned categories can avail Financial Assistance on production of the relevant Card/Certificate.
  - a) B.P.L (Ration Card), b) A.A.Y. (Ration Card), c) Labour Card, d) PRS (Ration Card), e) PwBD cases of the above four categories (This is in addition to fee waiver).
2. Students who belong to the following Categories can avail Financial Assistance on producing the relevant certificate along with Income Certificate specified as per University rule for the same.

#### **\*Income Certificate issued by the Government/ Revenue**

Department/Tehsildar/**SDM/ Patwari.**

(a) Single Parent, (b) Death of Parent/s, (c) Divorced Female Students, (d) Divorce Parents, (e) Medical Cases.

3. Cases of other deserving students will be considered by the Committee. Application to be submitted to Assistant Registrar North, South and West Admission Section along with Income Certificate specified as per University rule for the same.

**\*Income Certificate issued by the Government (State or Central), Revenue Department. Tehsildar, SDM, Patwari.**

### 8.8.3 PwBD Category

As per Delhi University Notification No.Aca.1/082/2001/PwBD/2012- 2013/355, dated 13th Sept.2013, the following amendment to ordinance (4) of the university has been added after subclause 2 of Ordinance (4) of the said Ordinance.

"Provided that the Persons with Physical Disabilities shall be waived off all the fees payable including the Examination fee and other University fees (Except Admission fee).

The government of India notified the 'persons with benchmark' in this Ability Act (PwBD) vide notification No. ACT No.49 of 2016 dated 17.12.2016. The Admissions in University of Delhi are taking place as per PwBD Act-2016.

### 8.8.4 Facilities for Students with Disabilities

The Department of Distance & Continuing Education, Campus of Open Learning/School of Open Learning has endeavored to pay special attention to the academic needs of students with disabilities. Their number on Department/School rolls has been increasing steadily, indicating the growing importance of distance education for this critical sector.

As per the UGC guidelines, we are in the process of setting up an enabling unit with modern facilities such as computers and reading machines. The Department/School already has a Disability Coordinator and a Committee to help such students. As per Delhi University decisions, fee concession is provided to students with disabilities. Study material is being provided in DAISY audio format.

A Single Window Service counter is available for disabled students in the Record Room, on the ground floor of the main building of Department/School. Such Students can approach this counter or get in touch with the Assistant Registrar, Admissions in case they face any difficulty.

### 8.8.5 Financial Assistance to SC/ST Students

Students belonging to Scheduled Castes /Scheduled Tribes are advised to apply to their respective State Governments for financial assistance to defray the expenses of their education.

### 8.8.6 Financial Assistance to Transgender Students

Full fee waiver is available to Transgender Students. Please Contact Assistant Registrar North/ Assistant Registrar South/ Convener, Admission & Students Welfare Committee. (Subject to acceptance of recommendation).

### 8.8.7 Fee Concession to University/Department/School Employee/Ward

The ward/s of permanent employees of DDCE, COL/SOL exempted from paying tuition fee. However, the application must be verified by the Establishment Branch.

### 8.8.8. DEB-UGC Recognition

All the Programmes offered by the Department/School, are recognized by the Distance Education Bureau UGC for the Year 2023-24.



## 9. Other Relevant Information

### 9.1 Regional Centres

Complete details of contact information for the Department/School and its South and West Regional Centres are provided below. Students may contact the Department/School in case of any problem.	provides essential information services related to updating of student's profile, status of degree, Marksheet, Exam Form/Demand Letter, Academic Counselling Sessions, Old Question Papers, Study Materials, Syllabus, Faculty Members contact timing etc. Students can visit at <a href="https://sol.du.ac.in">https://sol.du.ac.in</a> .
In addition, the Department/School has a website also which	

NORTH CAMPUS	SOUTH CAMPUS	WEST CAMPUS	EAST CAMPUS
<b>North Regional Centre</b> Department of Distance & Continuing Education, School of Open Learning/ Campus of Open Learning, University of Delhi, 5, Calvary Lane, Delhi-110007	<b>South Regional Centre</b> Department of Distance & Continuing Education, School of Open Learning/ Campus of Open Learning, University of Delhi, South Moti Bagh, (Old Motilal Nehru College Building), New Delhi	<b>West Regional Centre</b> Department of Distance & Continuing Education, School of Open Learning/Campus of Open Learning, University of Delhi, C-2, Keshav Puram, University of Delhi, Delhi - 110035	<b>East Regional Centre</b> Department of Distance & Continuing Education, School of Open Learning/Campus of Open Learning, University of Delhi, Plot No – 4, Fc – 10 Tahirpur, Delhi - 110095
PABX/Enquiries - 27667600, 27667581, 27667645, 27666780	PABX/Enquiries - 24151600, 26882897, 26879462	Contact – 011-2781469	<b>Under Construction</b>
Email Id – skverma@sol-du.ac.in	Email Id – jkhuntia@sol-du.ac.in	Email Id - sksharma@sol-du.ac.in	Email Id - <a href="mailto:kbgupta@sol-du.ac.in">kbgupta@sol-du.ac.in</a>
Fax – 27667242	Fax – 24104027		

### 9.2 Activities Conducted at Regional Centres

The following services are provided at the Regional Centres of the Department/School.

1. Dispatch/Distribution of Study Material to the students.
2. Facility of borrowing books from the library and use of Reading Room.
3. Organization of Academic Counselling Sessions on working days/Saturdays/Sundays.

## 10. Laws to Protect Students

### 10.1 Prohibition and Punishment for Ragging (ORDINANCE XV-C)

1. Ragging, in any form is strictly prohibited, within the premises of College/ Department or Institution and any part of Delhi University system as well as on public transport.
2. Any individual or collective act or practice of ragging constitutes gross indiscipline and shall be dealt with under this Ordinance.
3. Ragging for the purposes of this Ordinance, ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are in any way considered junior or inferior by other students; and includes individual or collective acts or practices which -
  - a. involve physical assault or threat to use physical force.
  - b. violates the status, dignity and honor of women students.
  - c. violates the status, dignity and honor of students belonging to the scheduled castes and tribes.
  - d. exposes students to ridicule and contempt and affects their self-esteem.
  - e. entails verbal abuse and aggression, indecent gestures and obscene behavior.
4. The Principal of a College, the Head of the Department or an Institution, the authorities of the College, or University Hostel or Halls of Residence shall take immediate action on any information of the occurrence of ragging.
5. Notwithstanding anything in Clause (4) above, the Proctor may also suo moto enquire into any incident of ragging and



- make a report to the Vice-Chancellor of the identity of those who have engaged in ragging and the nature of the incident.
6. The Proctor may also submit an initial report establishing the identity of the perpetrators of ragging and the nature of the ragging incident.
  7. If the Principal of a College or Head of the Department or Institution or the Proctor is satisfied that, for some reason, to be recorded in writing, it is not reasonably practical to hold such an enquiry, he/ she may so advise the Vice- Chancellor accordingly.
  8. When the Vice-Chancellor is satisfied that it is not expedient to hold such an enquiry, his / her decision shall be final.
  9. On the receipt of a report under Clause (5) or (6) or a determination by the relevant authority under clause (7) disclosing the occurrence of ragging incidents described in Clause 3(a), (b) and (c), the Vice-Chancellor shall direct or order rustication of a student or students for a specific number of years.
  10. The Vice-Chancellor may in other cases of ragging order or direct that any student or students be expelled or be not for a stated period, admitted to a course of study in a college, departmental examination for one or more years or that the results of the student or students concerned in the examination or examinations in which they appeared be cancelled.
  11. In case any students who have obtained degrees or diplomas of Delhi University are found guilty; under this Ordinance, appropriate action will be taken under Statute 15 for withdrawal of degrees or diploma conferred by the University.
  12. For the purpose of this Ordinance, abetment to ragging whether by way of any act, practice or incitement of ragging will also amount to ragging.
  13. All Institutions within the Delhi University system shall be obligated to carry out instructions/ directions issued under this Ordinance, and to give aid assistance to the Vice-Chancellor to achieve the effective.

**Note:** Order of the Vice-Chancellor in pursuance of Ordinance XV-C:

Where incident(s) of ragging are reported to the Vice-Chancellor by any authority under this Ordinance, the students(s) involved in ragging, shall be expelled for a specified term, designated in the order. Non-students involved in reports of ragging will be proceeded with under the criminal law of India; they will also be rendered ineligible for a period of five years from seeking enrolment in any of the institutions of the University of Delhi. Students against whom necessary action is taken under this note, will be given post decisional hearing, with strict adherence to the rules of natural justice.

## 10.2 The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013

An Act to provide protection against sexual harassment of women at workplace and for the prevention and redressal of complaints of sexual harassment and for matters connected therewith incidental thereto.

Whereas sexual harassment results in violation of the fundamental rights of a woman to equality under articles 14 and 15 of the Constitution of India and her right to life and to live with dignity under article 21 of the Constitution and right to practice any profession or to carry on any occupation, trade or business which includes a right to a safe environment free from sexual harassment.

And whereas the protection against sexual harassment and the right to work with dignity are universally recognized human rights by international conventions and instruments such as Convention on the Elimination of all forms of discrimination against Women, which has been ratified on the 25th of June 1993 by the Government of India.

And whereas it is expedient to make provisions for giving effect to the said Convention for protection of women against sexual harassment at workplace.

For details, please see the website <http://indiacode.nic.in/acts-in-pdf/142013.pdf>.



### Members of ICC @ SOL

S. No.	Name	Designation
1.	Dr. Neeta Gupta, Associate Professor, Department of English, SOL	Presiding Officer, ICC
2.	Prof. Suman Kumar Verma, Professor, Department of Mathematics	Teaching Member, ICC
3.	Dr. Sneha Chawla, Associate Professor, Department of Commerce	Teaching Member, ICC
4.	Ms. Niyati Sharma Advocate, High Court	Legal Advisor and External Member, ICC
5.	Mrs. Nisha, Administration	Non-teaching Member, ICC
6.	Mrs. Prabha, Administration	Non-teaching Member, ICC
7.	Mr. Umesh, Administration	Non-teaching Member, ICC
<b>Students' Representatives for the period 2022-2023</b>		
8.	Ms. Muskan Handa, Student M.Com	Student Rep, ICC
9.	Ms. Anshu Verma, Student B.A.(Hons.)	Student Rep, ICC
10.	Mr. Harsh Vats, Student B.A. Programme	Student Rep, ICC

Students can write to : [icchelp@sol-du.ac.in](mailto:icchelp@sol-du.ac.in)

### 10.3 Some Important Points to Note by the Fresher Students while visiting Delhi University

1. Do not get intimate with strangers and do not allow any person to use your mobile phone or reveal your residential address to them.
2. Do not accept eatables/ drinks from strangers.
3. Please collect information about admission only from centers authorized by Delhi University. Do not contact strangers for this purpose.
4. Do not interact with any person posing as an agent to get admission. Such people may lure you to adopt short cuts to get admission.
5. The admission procedure in Delhi University is fully transparent and is on the basis of marks obtained and as per the procedure laid down.
6. Police Control Room- 100.

**Women/Students' - Helpline - 1091/1291**

**ACP - Civil Lines Delhi Police**

Phone : 23810113

e-mail : [delpol@vsnl.co.in](mailto:delpol@vsnl.co.in)

**SHO – Maurice Nagar**

Delhi Police

Phones: 27667178, 27666332





#### 10.4 University of Delhi Notification on Right to Information Act, 2005

1. An application for obtaining information under the Right to Information Act, 2005 can be made to the Public Information Officer.
2. The prescribed fee for filing the application is Rs.10/- by way of cash, against proper receipt, or by way of bank demand draft or banker's cheque or Indian Postal Order payable to the Officiating Principal, Department of Distance & Continuing Education, School of Open Learning, University of Delhi at Delhi.
3. An appeal can be pre offered before the 1st Appellate Authority against the decision of the Public Information Officer.
4. Manuals prepared under Section 4(1)(b) of the Right to Information Act, 2005 are available on the website of SOL <https://sol.du.ac.in>

#### PUBLIC INFORMATION OFFICER

##### Department of Distance & Continuing Education, School of Open Learning, Campus of Open Learning (North Campus)

**Sh. Raja Ram,**

Deputy Registrar

Department of Distance & Continuing Education,  
School of Open Learning/Campus of Open Learning,  
University of Delhi.

5 Cavalry Lane, University of Delhi, Delhi-110007,

Tel. No.: 27667581 27667600, 27667645,

27666578 (Ext. 208), 27008330

Fax No.: 27667242

##### Department of Distance & Continuing Education, School of Open Learning, Campus of Open Learning (South Campus)

**Mrs. Suman Gagneja**

Officiating Assistant Registrar

(Admission, Exam & APIO) Department of Distance & Continuing Education,  
School of Open Learning/Campus of Open Learning,  
University of Delhi.

South Study Centre, South Moti Bagh,

(Old Moti Lal Nehru College Building), New Delhi-110021 Tel. No.: 24151603

Fax No.: 24104037

##### Appellate Authority

**Prof. U S Pandey**

Officiating Principal

Department of Distance & Continuing Education,  
School of Open Learning/Campus of Open Learning,  
University of Delhi.

5, Cavalry Lane, University  
of Delhi, Delhi-110007, Tel.

No.: 27667581 27667600,

27667645,

27666578 (Ext. 208), 27008330

Fax No.: 27667242



Frequently Asked Questions		
1.	Has the University Curriculum Framework -2022 (Under NEP) also been adopted by the Department of Distance & Continuing Education, School of Open Learning, Campus of Open Learning, University of Delhi?	Yes, The Department of Distance & Continuing Education, School of Open Learning, Campus of Open Learning, University of Delhi has adopted UGCF – 2022 (Under NEP). The curriculum and syllabus of the Department/School is the same as that of the University of Delhi.
2.	Is CUET compulsory for the candidates who wish to take admission in Department/School?	No, as per Distance Education Bureau (DEB) guidelines, CUET is not mandatory for candidates who wish to take admission in the Department/School.
3.	Is a candidate required to register or to take direct admission for the undergraduate courses offered in the Department/School?	As there is no seat limit, candidates can take direct admission in the courses offered by the Department/School. However, candidate must check the minimum eligibility criteria as specified in column 4.3.
4.	What is the last date of payment of fees?	<b>August 31, 2023 (PLEASE DO NOT WAIT FOR THE LAST DATE)</b>
5.	What is the fee to be deposited with the admission form?	<b>Courses</b>
		<b>Annual Fee</b>
		B. Com (H)
		Rs. 8,320/-
		B.Com
		Rs. 7,820/-
		B.A. (H) English
		Rs. 8,320/-
		B.A. (H) Pol. Sci.
		Rs. 8,320/-
		B.A. Programme
		Rs. 7,820/-
6.	Is the Admission Fee inclusive of the Examination Fee of 1 <sup>st</sup> and 2 <sup>nd</sup> Semester?	B.A.(Hons.) Economics
		Rs. 8,320/-
		B.A.(Prog) Computer Applications
		Rs. 10,820/-
		B.A.(Prog) Psychology
		Rs. 10,820/-
		BMS
		Rs. 18,370/-
		BBA (FIA)
		Rs. 18,370/-
		B.A.(Hons.) Psychology
		Rs. 21,370/-
7.	What is the mode for submitting admission and examination form?	PwBD Category (Attach Proof)
		Rs. 130/-
		Yes, Admission Fee includes First Semester Examination and Second Semester Examination fee.
		Candidates can submit both examination and admission forms through online mode.
		The Study material is available in both online and printed format. In case students do not opt for the hard copy of the study material, then Rs. 400/- will be deducted in the head of “College Facilities and Services Charges”. Further, online material will be freely available on the SOL website.
		It is specified in relevant sections.
		The students can register themselves with the library after producing the Fee Receipt in original, along with their respective Identity Cards.





**COURSES OFFERED BY CAMPUS OF OPEN LEARNING (COL)  
AT CENTRE FOR PROFESSIONAL AND TECHNICAL TRAINING, KESHAVPURAM**

**Short-Term Courses for Students of DDCE, SOL/COL**

University of Delhi, through its Campus of Open Learning, has introduced short-term courses to enhance the employability of the students enrolled with School of Open Learning. These courses have been designed with a focus on the areas where human resources are needed. At the end of the course, students are jointly awarded a certificate by the University of Delhi and the Industry Partner. Most of the courses are of 6 months duration which includes 2 months of internship with the relevant industry. After completion of the internship, deserving students are assisted and placed with suitable organizations.

*Presently, the following Short-term Professional Courses are offered by COL.*

1. Medical Transcription	17. Event Management, Marketing & Public Relations
2. Web Designing and Animation	18. Interior Design & Architecture Planning
3. Travel and Tourism	19. Filmmaking, Direction & Screenplay
4. Airfare and Ticketing	20. Mass Communication & Digital Media Productions
5. CRS	21. Fine Arts and Digital Arts
6. Airport Management	22. Photography (Still & Video)
7. Skill Programme on Financial Markets	23. Acting for Films, TV & Theatre
8. Office Automation & E-Accounting	24. Radio Jockeying, Anchoring, TV Journalism
9. Soft skills & Personality Development	25. Animation, Motion Graphics & Video Editing
10. Stenography, Secretarial Practices & IT Skills	26. 3D Animation & Video Editing
11. Data Science and Machine Learning using Python	27. Digital Marketing & Social Media Advertising
12. Ethical Hacking & Cyber Security (Foundation Programme)	28. Graphic Designing, DTP & Video Editing
13. Fashion Design, Merchandising & Entrepreneurship	29. Interior Designing & CAD
14. Fashion Design & CAD	30. Fine Arts & Illustration
15. Photography for Fashion & Ecommerce	31. Fashion Styling
16. Fashion Modeling & Beauty Pageant Grooming	32. Certificate course in IAD Graphics

**Highlights:**

Industry validated content and methodology for training State-of-the-Art labs and Infrastructure

**Success Story:**

**100% Internship/Placement offers for previous batches of many courses.**

1. For transition from Campus to Corporate, a special Programme on Soft Skills has been conducted for thirteen successive Batches. Enrolment is open for the fourteenth Batch.

For registration and other details contact:

Telephone No. 27181469 or visit website <https://sol.du.ac.in>.

**Centre for Professional and Technical Training Campus of Open Learning, University of Delhi,**

**C-2, Keshav Puram, (Near Keshav Puram Metro Station) Delhi-110035**





**DEPARTMENT OF DISTANCE & CONTINUING EDUCATION,  
SCHOOL OF OPEN LEARNING,  
CAMPUS OF OPEN LEARNING, UNIVERSITY OF DELHI**

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**DEPARTMENT OF DISTANCE & CONTINUING EDUCATION,  
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